



NCDOR

NORTH
CAROLINA
DEPARTMENT
OF REVENUE

DO NOT MAIL THIS PAGE

Correct Mailing Address

Please note the correct mailing address for paper NC-3 forms.

NC DOR
P.O. Box 25000
Raleigh NC 27640-0001

IMPORTANT - Read the information below before submitting this form

When to File Form NC-3 (Annual Withholding Reconciliation)

Form NC-3 is an annual withholding reconciliation and should not be filed with the Department on a quarterly basis.

The Department has received growing number of Form NC-3s on a quarterly basis. These erroneously filed forms can create a delay and possible errors in processing your withholding returns.

Form NC-3 should only be filed once a year by all withholding filers to report total annual withholdings for the calendar year.

Failure to File Informational Return Penalty

The Department will not impose the failure to file penalty on NC-3 forms due to be filed on January 31, 2018 if the return is not timely filed. Taxpayers who submit Form NC-3 after January 31, 2018 should not include the \$50 failure to file penalty on Line 21.

NC-3 Annual Withholding Reconciliation

Legal Name (First 32 Characters) (USE CAPITAL LETTERS FOR YOUR NAME AND ADDRESS)			Account ID	
Street Address			FEIN or SSN	
City	State	Zip Code	File By:	January 31
			Year	(YYYY)

Enter total tax withheld as reported for each period.

Month	Amount	Month	Amount
1. January		7. July	
2. February		8. August	
3. March End of 1st Quarter		9. September End of 3rd Quarter	
4. April		10. October	
5. May		11. November	
6. June End of 2nd Quarter		12. December End of 4th Quarter	

Add Lines 1-12 and enter the total on Line 13. Enter Line 13 on Line 16.

13. Total Tax Withheld as Reported Add Lines 1 through 12. Enter total here and on Line 16.			
14a. Tax Withheld per W-2 Statements			
14b. Tax Withheld per 1099 Statements			
15. Total Tax Withheld on W-2 and 1099 Statements Add Line 14a and Line 14b. Enter total here and on Line 17.			

16. Total Tax Withheld as Reported (From Line 13)			.00
17. Total Tax Withheld on W-2 and 1099 Statements (From Line 15)	▶		.00

Compare Line 16 and Line 17. If Line 16 and Line 17 are the same, skip to Line 21. If Line 16 is more than Line 17, the account is **overpaid**. Subtract Line 17 from Line 16 and enter the amount of overpayment on Line 18. If Line 16 is less than Line 17, the account is **underpaid**. Subtract Line 16 from Line 17 and enter the amount of tax due on Line 19.

18. Overpayment			.00
19. Additional Tax Due			.00
20. Interest (See the Department's website, www.dorn.com , for current interest rate.) Multiply Line 19 by applicable rate.			.00
21. Failure to File Informational Return Penalty Enter \$50.00 if return is not filed by January 31.			.00
22. Amount of Refund Requested If Line 18 is blank or zero, skip to Line 23. Otherwise, compare Line 18 and Line 21. If Line 18 is more than Line 21, subtract Line 21 from Line 18 and enter the amount of refund here. If Line 18 is less than Line 21, subtract Line 18 from Line 21 and enter the amount due on Line 23.			.00
23. Total Amount Due Add Lines 19 through 21 and enter the total amount due.			.00

Signature: _____ **Title:** _____ **Date:** _____

I certify that, to the best of my knowledge, this claim is accurate and complete.

For your convenience, electronic payment methods are available through the Department's website at www.dorn.com. Reports are due on or before January 31 of the succeeding year. Mail this form with your check or money order in U.S. currency from a domestic bank to:
North Carolina Department of Revenue, PO Box 25000, Raleigh, North Carolina 27640-0110

