PRISONS
Health and Wellness Services
Policies and Procedures

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<th>Identification of Patients</th>
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<td>Supersedes Date</td>
<td>September 2013</td>
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References

National Patient Safety Goals (NPSG) .01.01.01

I. PURPOSE

To reliably identify each patient as the right individual for whom right care, treatment or service is intended. Positive identification provides an accurate linkage of patient care to the patient’s health care records and improves patient safety.

II. POLICY

At all encounters (inpatient and outpatient), the Health and Wellness professional providing the care is responsible for verifying the patient’s identity prior to the provision of care, treatment or services.

III. PROCEDURE

(a) Patients will be identified using a two (2) patient identifier

   (1) **Photo ID** Verify using picture ID card, or by viewing the patient’s picture from OPUS on the Web, or the offender detail screen in the electronic health record.

   (2) **OPUS Number**: Verify using OPUS Number or Date of Birth. Compare the OPUS number and/or Date of Birth to the Health Record/Medication Administration Record/Order.

   (3) The patient will verbally state his/her name and OPUS Number or Date of Birth.

_________________________  09/25/20
Todd E. Ishee             Date
Commissioner of Prisons