MINUTES
OF THE
THE NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD
SPECIAL MEETING
FUNDING FOR THE UPGRADE OF COMPUTER DATABASE

DATE: February 6, 2013
TIME: 2:00 P.M.
PLACE: Conference Call

SUBMITTED BY: Nan Williams, Board Secretary

Staff Present
Terry Wright
Anthony Bonapart
Jeff Gray
Shannon Thongkheuang
Nan Williams

Board Members Present
Brad Smith
Mack Donaldson
June Ray
Jack Ingle

Board Members Absent
Larry McClellan
Chairman Brad Smith called the February 6, 2013 conference call to order at 2:00 p.m. The purpose of the meeting was to discuss the funding for the upgrade of the PPS computer database. Specifically, the Alarm Systems Licensing Board will be discussing the Management & Tracking Portal System Status & Recommended Contract award.

Attorney Jeff Gray explained the State Ethics Act, which addresses the ethics of public officials. This Act states specifically that if any Board Member has any conflict of interest, potential conflict of interest, or the appearance of a conflict, he or she should remove themselves from deliberation and vote on that matter and so state on the record.

George Fenton, Department of Justice, Training & Standards, Information Technology (IT) Division, gave opening remarks regarding the project then guided the participants through a slideshow presentation. The presentation covered the following:

- PPS/ASL Request For Proposal (RFP) Evaluation Process
- Alternative Analysis: OSC RFP ITS-006456 Inspections, Licensing & Permits
- Recommendation to Award
- PPS and ASL Cost Distribution
- PPS/ASL Business & Technical Requirements Being Achieved in Option 2- Complete
- Benefits
- Translation to Real World Benefits
- Additional Items Needed for PPS/ASL
- Next Steps

During the presentation Mr. Fenton explained the following cost distribution to fund the computer upgrade:

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>DOJ</th>
<th>PPS</th>
<th>ASL</th>
</tr>
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<tbody>
<tr>
<td>2012-13</td>
<td>$111,309</td>
<td>$4,824</td>
<td>$1,608</td>
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<td>2013-14</td>
<td>$242,016</td>
<td>$159,018</td>
<td>$53,006</td>
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<td>2014-15</td>
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<tr>
<td>2015-16</td>
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<tr>
<td>2016-17</td>
<td>$0</td>
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<tr>
<td>Total</td>
<td>$353,325</td>
<td>$286,098</td>
<td>$95,366</td>
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Mr. Fenton then explained the benefits of moving forward with the proposed vendor (GL Solutions). Mr. MacRae asked that he explain the benefits of the new system as it relates to both enhancing revenues and improving PPS operations. Mr. Fenton directed the Board to slide 8 of his presentation which estimated the benefits for the Board after 5-Years at $9,265,359. He then directed the Board to a spreadsheet which provided a detailed breakdown of how the 5-year benefit computations were achieved.

Mr. Fenton reminded the Board that scanners will have to be purchased to support the project. He also advised that the data that is currently in the current Power Builder database (PPS2000) will have to be converted to the new system; data clean up for those files is also part of the project.

**MOTION BY MS. RAY TO FUND THE UPGRADE OF THE PPS COMPUTER DATABASE BY AWARDING THE CONTRACT TO GL SOLUTIONS BASED ON THE PRESENTATION AND COST BREAKDOWN PRESENTED BY GEORGE FENTON OF THE DEPARTMENT OF JUSTICE INFORMATION TECHNOLOGY SECTION. SECONDED BY MR. THOMPSON; MOTION CARRIED.**

**MOTION BY MR. THOMPSON TO ADJOURN; SECONDED BY MR. INGLE; MOTION CARRIED.**

Meeting adjourned at 2:25 p.m.

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Anthony B. Bonapart
Deputy Director

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Nan Williams
Recorder