

North Carolina Department of Public Safety
Prisons
Policy Summary Sheet



Management of Security Posts

Chapter: F

Section: .1600

Current Review Date: August 12, 2019

Reviewed By: Prisons Security Accountability Section

Next Review Due: **August 12, 2020**

Current Revision Date: August 12, 2019

Supersedes Revision Dated: **October 26, 2018**

Current significant changes are highlighted in yellow. Grammatical changes made where necessary.

.1601 General

Page 1 (c) has a format change with the addition of “(C) Other staffing audits as necessary.”

Page 2 (d) includes the anonym for Prisons Rape Elimination Act (PREA).

.1602 Definitions

Page 4 (l) Building Enterprise Access for North Carolina’s Core Operation Needs (BEACON) has been changed to the new term, “Office of State Controller (OSC) Integrated HR/Payroll System.”

.1604 Security Posts

Page 7 (c) has list of unauthorized items amended by the removal of “pagers” from the list.

.1606 Roster Management

Page 12 (a) (1) amended to include the words “Self Contained Breathing Apparatus for the anonym SCBA.

Page 13 (c) Annual Leave reference changed from “(Refer to The Department of Public Safety Human Resources Manual for the full policy governing annual leave)” to “(Refer to DPS-HR-300-01 Approved Leave policy for additional information regarding annual leave).”

.1609 Gender Specific Posts

Page 16 language has been amended to provide clarity on standards by now stating, “These standards apply to male facilities. Female facilities may use these standards as a general guide but may have to specify more gender specific posts based on operational needs.”

Pages 16-17 (5) language has been changed clarifying the appropriate privacy screening is provided to obscure “the view of breasts, genitalia and buttocks.”

Page 17 (b) Control Housing section has been amended to reflect current terminology removing “segregation” and adding “restrictive housing for administrative purposes” and “restrictive housing for disciplinary purposes.” Also on page 17, (c) (1) was modified with the removal of “in the case of females.”

Page 18 (d) (1) was revised by removal of statement, “If the transporting officer is likely to be required to conduct a complete search of the offender, the transporting officer must be the same gender as the offender.” Page 18 (g) was changed with the removed of “...to the sex of the offender,” and the addition of “Offenders received at male facilities will be strip searched by male Officers and female offenders received at female facilities will be strip searched by female officers.”

Page 19 (j) Search of Offenders, (1), (2), (3) were rewritten to now read, (1) “Routine, clothed (pat/frisk) searches of male offenders may be conducted by Correctional Officers of either gender. (2) Routine, clothed (pat/frisk) searches of offenders housed in female facilities will be conducted by female Correctional Officers. Routine, clothed (pat/frisk) searches of offenders housed in female facilities will only be conducted by male staff during an exigent circumstances as determined by the shift supervisor. In such cases, the staff conducting the search will thereafter submit a statement by witness form explaining the exigent circumstances that justified the search exception. A supervisor will be responsible for completing an Incident Report. (3) Absent exigent circumstances, complete (strip) searches of offenders housed in a female facility will be conducted by female Correctional Officers and complete (strip) searches of offenders housed in a male facility will be conducted by male Correctional Officers. Complete (strip) searches may be conducted by Correctional Officers of a different gender from the offender only under exigent circumstances as determined by the shift supervisor. In such cases, the staff conducting the search will thereafter submit a statement by witness form explaining the exigent circumstances that justified the search exception. A supervisor will be responsible for completing an Incident Report. (4) Searches of offenders shall not be conducted for the purpose of determining the person’s genital status as if relates to transgender or intersex. Reference to Health Care Policy removed.

.1612 Security Staffing Planning

Page 20 (c) had language added to include Juvenile Justice and now reads, "Division of Adult Correction and Juvenile Justice."

Karen R. Pardue

08/12/19

Strategic Planning and Prisons Policy Manager Date