



*State of North Carolina*  
*Department of Public Safety*  
*Prisons*

Chapter:  
Section:  
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**POLICY & PROCEDURES**

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	.0605 - Inmate Selection and Removal Criteria		
	.0606 - Roles and Responsibilities		
	.0607 - Routine and Emergency Veterinarian Care		
	.0608 - Apprenticeship		
<b>SECTION</b>	<b>.0700 - Work Release</b>	<b>06/15/17</b>	<b>06/15/17</b>
	.0701 - Purpose		
	.0702 - Work Release Eligibility		
	.0703 - Work Release Conditions		
	.0704 - Concurrent: Consecutive Sentences		
	.0705 - Probation Revoked		
	.0706 - Processing Procedures		
	.0707 - Other Requirements/Conditions		
	.0708 - Transportation		



<b>CHAPTER E - TREATMENT (continued)</b>		<b><u>Revised</u></b>	<b><u>Reviewed</u></b>
<b>SECTION</b>	<b>.0900 - AA and NA Correctional Facility Representative Program</b>	<b>11/01/17</b>	<b>11/01/17</b>
	.0901 - General		
	.0902 - The Role of the AA or NA Correctional Facilities Representative		
	.0903 - The Role of the Prisons Staff Coordinator		
	.0904 - Eligibility Criteria for Representative		
	.0905 - Screening and Approval Process		
	.0906 - Authorization Process		
	.0907 - Approval Revocation or Dismissal		
	.0908 - Disapproval of AA/NA Correctional Facility Representative Applicant.		
	.0910 - One Time Volunteers		
	.0911 - Special Provisions		
<b>SECTION</b>	<b>.1100 - Restitution Program</b>	<b>09/18/07</b>	<b>06/30/10</b>
	.1101 - General		
	.1102 - Procedures - Active Sentence of Five Years or Less		
	.1103 - Procedures - Active Sentence More Than Five Years		
	.1104 - Procedures - Notification of Completed Restitution/Reparation		
<b>SECTION</b>	<b>.1300 - Study Release</b>	<b>06/15/17</b>	<b>06/15/17</b>
	.1301 - General		
	.1302 - Eligibility Requirements		
	.1303 - Study Release Conditions		
	.1304 - Application Procedure		
	.1305 - Reinstatement		
	.1306 - Study Release Fiscal Policies and Procedures		
	.1307 - Change in Education Plan		
	.1308 - Removal From or Completion of Study Release		
<b>SECTION</b>	<b>.1400 - Mandatory Education Program</b>	<b>06/01/17</b>	<b>06/01/17</b>
	.1401 - Mandatory Education Program		
	.1402 - Criteria for Mandatory Participation		
	.1403 - Identification of Inmates with Educational Deficiencies		
	.1404 - Assignment of Inmates to ABE/HSE		
	.1405 - Inmate Performance		
	.1406 - Disciplinary Action		
<b>SECTION</b>	<b>.1500 - Safety Policy</b>	<b>10/12/07</b>	<b>06/30/10</b>
	.1501 - Purpose		
	.1502 - Supervisory and Employee Responsibility		
	.1503 - Contracting Agency Responsibility		

<b>CHAPTER E - TREATMENT (continued)</b>		<b><u>Revised</u></b>	<b><u>Reviewed</u></b>
<b>SECTION</b>	<b>.1700 - Mutual Agreement Parole Program (MAPP)</b>	<b>02/02/18</b>	<b>02/02/18</b>
	.1701 - General		
	.1702 - Procedures		
	.1703 - Implementation and Responsibilities		
	.1704 - Violation of the MAPP Agreement		
	.1705 - Termination of the MAPP Agreement		
<b>SECTION</b>	<b>.1800 - Non-English Speaking Offender Program</b>	<b>02/05/18</b>	<b>02/05/18</b>
	.1801 - Purpose		
	.1802 - Policy		
	.1803 - Definitions		
	.1804 - Non-English Speaking Offender Program		
	.1805 - Procedures		
	.1806 - Other Procedures		
<b>SECTION</b>	<b>.1900 - Recreation</b>	<b>08/28/17</b>	<b>08/28/17</b>
	.1901 - Purpose		
	.1902 - Coordination		
	.1903 - Equipment & Facilities		
	.1904 - Program Requirements		
<b>SECTION</b>	<b>.2000 - Social Service Programs</b>	<b>Rescinded</b>	
	.2001 - General		
	.2002 - Purpose		
	.2003 - Definitions		
	.2004 - Policy		
	.2005 - Procedures		
<b>SECTION</b>	<b>.2100 - Clothing, Bedding &amp; Personal Hygiene</b>	<b>06/30/14</b>	<b>06/30/14</b>
	.2101 - Purpose		
	.2102 - General		
	.2103 - Clothing & Bedding Supplies		
	.2104 - Clothing Issue		
	.2105 - Bedding & Linen Issue		
	.2106 - Bathing and Personal Hygiene		
	.2107 - Hair Care Services		
	.2108 - Medium and Close Custody Facility Shaver Systems & Battery Operated Razors		
<b>SECTION</b>	<b>.2200 - Inmate Construction Program</b>	<b>06/15/17</b>	<b>06/15/17</b>
	.2201 - Purpose		
	.2202 - Program Management		
	.2203 - Inmate Selection and Removal Criteria		
	.2204 - Housing of Inmate Construction Program Inmates		

<b>CHAPTER E - TREATMENT (continued)</b>		<b><u>Revised</u></b>	<b><u>Reviewed</u></b>
<b>SECTION</b>	<b>.2300 - Parenting Program</b>	<b>06/15/17</b>	<b>06/15/17</b>
	.2301 - General		
	.2302 - Purpose		
	.2303 - Policy		
<b>SECTION</b>	<b>.2400 - Domestic Violence Education Program</b>	<b>06/15/17</b>	<b>06/15/17</b>
	.2401 - General		
	.2402 - Purpose		
	.2403 - Definitions		
	.2404 - Program Management		
	.2405 - Procedure		
	.2406 - Confidentiality		
<b>SECTION</b>	<b>.2500 - Inmate Death Procedure</b>	<b>05/10/17</b>	<b>05/10/17</b>
	.2501 - Purpose		
	.2502 - Policy		
	.2503 - Resource & Reference		
	.2504 - Procedures		
	.2505 - Facility Responsibilities		
	.2406 - Region Responsibilities		
<b>SECTION</b>	<b>.2600 - Reasonable Accommodation for Inmates with Disabilities</b>	<b>09/05/13</b>	<b>09/05/13</b>
	.2601 - Authority		
	.2602 - Purpose		
	.2603 - Applicability		
	.2604 - Definitions		
	.2605 - Policy		
	.2606 - Equal Access to Jobs, Programs, Activities and Services		
	.2607 - Procedures		
<b>SECTION</b>	<b>.2800 - Use of Naloxone Opioid Antagonist by Non-Medical Staff</b>	<b>04/15/19</b>	<b>NEW</b>
	.2801 - Purpose		
	.2802 - Definitions		
	.2803 - Policy		
	.2804 - Procedures		

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<b>CHAPTER F - CUSTODY AND SECURITY</b>		<b><u>Revised</u></b>	<b><u>Reviewed</u></b>
<b>SECTION</b>	<b>.0100 - Operational Searches</b>	<b>07/10/13</b>	<b>07/10/13</b>
	.0101 - Purpose		
	.0102 - Definitions		
	.0103 - Policy		
	.0104 - Searches of Inmates		
	.0105 - Searches of Visitors and Other Persons		
	.0106 - Searches of Employees		
	.0107 - Authority to Detain		
	.0108 - Complete Facility Search		
	.0109 - Disposition of Contraband		
<b>SECTION</b>	<b>.0300 - Inmate Marriage Requests</b>	<b>10/22/01</b>	<b>09/13/07</b>
	.0301 - General		
<b>SECTION</b>	<b>.0400 - Emergency Leave</b>	<b>09/05/14</b>	<b>09/05/14</b>
	.0401 - General		
	.0402 - Approving Authority		
	.0403 - Emergency Leave		
	.0404 - Fiscal Responsibilities		
<b>SECTION</b>	<b>.0500 - Offender Personal Property</b>	<b>02/21/19</b>	<b>02/21/19</b>
	.0501 - General		
	.0502 - Personal Clothing		
	.0503 - Authorized Items		
	.0504 - Disposition of Unauthorized Property		
	.0505 - Reception Inventory		
	.0506 - Return of Personal Property Upon Release		
<b>SECTION</b>	<b>.0600 - Custodial Classification</b>	<b>08/01/17</b>	<b>08/01/17</b>
	<b>.0603 - Home Leaves</b>	<b>05/03/19</b>	<b>05/03/19</b>
	<b>.0604 - Community Volunteer &amp; Community Leave Program</b>	<b>07/01/10</b>	<b>07/01/10</b>
	<b>.0605 - Community Resource Council</b>	<b>11/01/17</b>	<b>11/01/17</b>
	<b>.0606 - Inmate Nonprofit Program</b>	<b>06/15/17</b>	<b>06/15/17</b>
<b>SECTION</b>	<b>.0700 - Transfer Branch</b>	<b>12/12/08</b>	<b>12/12/08</b>
	.0701 - General		
	.0702 - Application		
	.0703 - Precautions		
	.0704 - Transfer Branch Personnel		

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<b>CHAPTER F - CUSTODY AND SECURITY (continued)</b>		<b><u>Revised</u></b>	<b><u>Reviewed</u></b>
<b>SECTION</b>	<b>.0800 - Contraband Control</b>	<b>11/6/18</b>	<b>11/06/18</b>
	.0801 - Policy		
	.0802 - General		
	.0803 - Controlled Substance		
	.0804 - Hazardous Chemicals & Materials		
	.0805 - Tools and Hobby Craft Materials		
	.0806 - Disposition of Contraband		
<b>SECTION</b>	<b>.1000 - Control of Offenders</b>	<b>11/13/18</b>	<b>11/13/18</b>
	.1001 - Policy		
	.1002 - Offender Count Control Procedures		
	.1003 - Responsibility		
<b>SECTION</b>	<b>.1100 - Transporting Inmates</b>	<b>09/06/18</b>	<b>09/06/18</b>
	.1101 - General		
	.1102 - Security		
	.1103 - Certified Staff to Offender Ratios		
	.1104 - Special Security Issues		
<b>SECTION</b>	<b>.1200 - Inspections</b>	<b>02/01/18</b>	<b>02/01/18</b>
	.1201 - Purpose		
	.1202 - General		
	.1203 - Inspections		
<b>SECTION</b>	<b>.1400 - Custodial Agents</b>	<b>08/08/18</b>	<b>08/08/18</b>
	.1401 - Purpose		
	.1402 - Custodial Agents for Inmate Labor		
	.1403 - Custodial Agents for Reentry Services		
	.1401 - Application		
<b>SECTION</b>	<b>.1500 - Use of Force</b>	<b>08/30/18</b>	<b>08/30/18</b>
	.1501 - Purpose		
	.1502 - Definitions		
	.1503 - Policy		
	.1504 - Procedures		
	.1505 - Medical Response		
	.1506 - Reporting Procedures		
	.1507 - Video Recording of Use of Force Incidents		

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<b>CHAPTER F - CUSTODY AND SECURITY (continued)</b>		<b><u>Revised</u></b>	<b><u>Reviewed</u></b>
<b>SECTION</b>	<b>.1600 - Management of Security Posts</b>	<b>10/26/18</b>	<b>10/26/18</b>
	.1601 - General		
	.1602 - Definitions		
	.1603 - Responsibilities		
	.1604 - Security Posts		
	.1605 - Duties of Correctional Officers		
	.1606 - Roster Management		
	.1607 - Post Charts		
	.1608 - Staffing Levels		
	.1609 - Gender Specific Posts		
	.1610 - Training		
	.1611 - Post Reviews		
	.1612 - Security Staffing Planning		
<b>SECTION</b>	<b>.1700 - Double Cell Housing</b>	<b>01/01/14</b>	<b>01/01/14</b>
	.1701 - Purpose		
	.1702 - Definitions		
	.1703 - Policy		
	.1704 - Application		
	.1705 - Procedures		
	.1706 - Others Conditions		
<b>SECTION</b>	<b>.1900 - Highway Work Squads - Medium Custody</b>	<b>Rescinded</b>	
	.1901 - Purpose		
	.1902 - Policy		
	.1903 - Organization		
	.1904 - Classification and Selection of Inmates		
	.1905 - Supervision		
	.1906 - Operations		
	.1907 - Supervision During Work Assignments		
	.1908 - Security Equipment		
	.1909 - Other Equipment		
	.1910 - Weather Conditions		
	.1911 - Safety		
	.1912 - Training		
	.1913 - Other Requirements		
<b>SECTION</b>	<b>.2000 - Early Parole</b>	<b>04/08/19</b>	<b>04/08/19</b>
	.2001 - Prison Population Management		
	.2002 - Supervision		

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<b>CHAPTER F - CUSTODY AND SECURITY (continued)</b>		<b><u>Revised</u></b>	<b><u>Reviewed</u></b>
<b>SECTION</b>	<b>.2100 - Plumbing Facilities</b>	<b>07/20/10</b>	<b>07/20/10</b>
	.2101 - Inmate Misuse of Plumbing Facilities		
<b>SECTION</b>	<b>.2200 - Jail Housing of Inmates</b>	<b>08/01/17</b>	<b>08/01/17</b>
	.2201 - General Jail Housing of Inmates		
	.2202 - Requirements		
	.2203 - Procedures		
	.2204 - Conditions of Confinement		
	.2205 - Other Requirements		
<b>SECTION</b>	<b>.2300 - Offender Maternity Leave</b>	<b>04/08/19</b>	<b>04/08/19</b>
	.2301 - Purpose Offender Maternity Leave		
	.2302 - Procedure		
	.2303 - Termination of Leave		
	.2304 - Design and Evaluation		
<b>SECTION</b>	<b>.2400 - Key and Lock Control</b>	<b>08/14/18</b>	<b>08/14/18</b>
	.2401 - Purpose		
	.2402 - Responsibility		
	.2403 - Procedures		
	.2404 - Other Requirements		
<b>SECTION</b>	<b>.2500 - Tobacco Policy</b>	<b>07/02/12</b>	<b>07/02/12</b>
	.2501 - Purpose		
	.2502 - Definitions		
	.2503 - Tobacco-Free Facilities		
	.2504 - Notice		
<b>SECTION</b>	<b>.2600 - Inmate Drug/Alcohol Testing</b>	<b>02/01/19</b>	<b>02/01/19</b>
	.2601 - Purpose		
	.2602 - Responsibility		
	.2603 - Urinalysis		
	.2604 - Testing Time Frames		
	.2605 - Staff Training		
	.2606 - Substance Abuse Treatment Programs		
	.2607 - Breath Alcohol Testing		
<b>SECTION</b>	<b>.2700 - Tool Control</b>	<b>08/14/18</b>	<b>08/14/18</b>
	.2701 - General		
	.2702 - Responsibility		
	.2703 - Procedures		
	.2704 - Other Requirements		

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<b>CHAPTER F - CUSTODY AND SECURITY (continued)</b>		<b><u>Revised</u></b>	<b><u>Reviewed</u></b>
<b>SECTION</b>	<b>.2800 - Jail Bus Transportation-Standard Operating Procedures</b>	<b>06/11/19</b>	<b>06/11/19</b>
	.2801 - General		
	.2802 - Policy		
	.2803 - Procedures		
	.2804 - Jail Bus Transportation Officers		
	.2805 - Equipment		
	.2806 - Other Requirements		
<b>SECTION</b>	<b>.2900 - Identification Card Procedure</b>	<b>10/01/17</b>	<b>10/01/17</b>
	.2901 - Purpose		
	.2902 - Scope		
	.2903 - General		
	.2904 - Specific		
	.2905 - Responsibility		
	.2906 - Production		
	.2907 - Card Format Description		
	.2908 - Initial Issue and Reissue Procedures and Requirements		
	.2909 - Identification Data Display		
	.2910 - Identification Card Maintenance, Retention, and Distribution		
	.2911 - Authority		
	.2912 - Visitor Pass		
<b>SECTION</b>	<b>.3000 - Firing Ranges</b>		<b>Refer to DPS Safety Manual</b>
<b>SECTION</b>	<b>.3100 - Close Observation Procedures</b>	<b>09/21/12</b>	<b>09/21/12</b>
	.3101 - Purpose		
	.3102 - Approving Authority		
	.3103 - Procedures		
<b>SECTION</b>	<b>.3200 - Special Management Meals</b>	<b>08/01/17</b>	<b>08/01/17</b>
	.3201 - Purpose		
	.3202 - General		
	.3203 - Applicability		
	.3204 - Procedures		



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<b>CHAPTER F - CUSTODY AND SECURITY (continued)</b>		<b><u>Revised</u></b>	<b><u>Reviewed</u></b>
<b>SECTION</b>	<b>.3300 - Prison Entrance/Exit Policy</b>	<b>10/29/18</b>	<b>10/29/18</b>
	.3301 - Purpose		
	.3302 - Definitions		
	.3303 - Responsibility		
	.3304 - Applicability		
	.3305 - Procedures at All Facilities		
	.3306 - Personal Property		
	.3307 - Search to Control Contraband		
	.3308 - Authority to Detain		
	.3309 - Designated Entrance/Exit Point At Medium/Close Custody Facilities		
<b>SECTION</b>	<b>.3400 - Inmate Sexual Abuse and Harassment Policy</b>	<b>08/24/15</b>	<b>08/24/15</b>
	.3401 - Authority		
	.3402 - Purpose		
	.3403 - Applicability		
	.3404 - Definitions		
	.3405 - Policy		
	.3406 - Procedures		
<b>SECTION</b>	<b>.3500 - Minimum Custody Highway Work Squads</b>	<b>03/01/10</b>	<b>06/30/10</b>
	.3501 - Purpose		
	.3502 - Policy		
	.3503 - Organization		
	.3504 - Classification and Selection of Inmates		
	.3505 - Supervision		
	.3506 - Operations		
	.3507 - Supervision During Work Assignments		
	.3508 - Equipment		
	.3509 - Weather Conditions		
	.3510 - Safety		
	.3511 - Training		
	.3512 - Other Requirements		

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<b>CHAPTER F - CUSTODY AND SECURITY (continued)</b>		<b><u>Revised</u></b>	<b><u>Reviewed</u></b>
<b>SECTION</b>	<b>.3600 - Hazardous Chemical Control &amp; Management</b>	<b>08/17/18</b>	<b>08/17/18</b>
	.3601 - Purpose		
	.3602 - Policy		
	.3603 - Resource & Reference		
	.3604 - Definitions		
	.3605 - Procedural Guidelines		
	.3606 - Chemical Container Labeling		
	.3607 - Chemical Storage		
	.3608 - Chemical Issuance and Use		
	.3609 - Chemical Spill & Exposure Management		
	.3610 - Material Safety Data Sheets		
	.3611 - Annual Review Responsibility		
<b>SECTION</b>	<b>.3700 - Fire Protection</b>	<b>08/17/18</b>	<b>08/17/18</b>
	.3701 - Purpose		
	.3702 - Policy		
	.3703 - Resource & Reference		
	.3704 - Procedures		
	.3705 - Non-Institutional Buildings		
	.3706 - Facility Responsibility		
	.3707 - Inspections		
	.3708 - Facility Furnishings		
	.3709 - Smoking Material Receptacles		
<b>SECTION</b>	<b>.3800 - Water Testing, Recycling and Waste Disposal</b>	<b>11/01/11</b>	<b>11/01/11</b>
	.3801 - Purpose		
	.3802 - General		
	.3803 - Definitions		
	.3804 - Policy		
<b>SECTION</b>	<b>.3900 - Control Center Operations</b>	<b>01/16/19</b>	<b>01/16/19</b>
	.3901 - Purpose		
	.3902 - Responsibility		
	.3903 - General		
	.3904 - Definitions		
	.3905 - Access to Control Areas		
	.3906 - Information Recorded in Control Station		
	.3907 - Cleaning of Control Stations		
	.3908 - Close Custody Control Stations		
	.3909 - Control Center Camera Operations		
	.3910 - Restrictive Housing Control Operations		

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<b>CHAPTER F - CUSTODY AND SECURITY (continued)</b>		<b><u>Revised</u></b>	<b><u>Reviewed</u></b>
<b>SECTION</b>	<b>.4000 - Cellular/Wireless Device Management</b>	<b>04/08/19</b>	<b>04/08/19</b>
	.4001 - Purpose		
	.4002 - Responsibility		
	.4003 - General		
	.4004 - Definitions		
	.4005 - Discovery of Cellular/Wireless Devices During Entrance Search		
	.4006 - Discovery of Cellular/ Wireless Devices Under Suspicion		
	.4007 - Discovery of Cellular/Wireless Devices in Possession of Visitor		
	.4008 - Disposition of Cellular/Wireless Devices Confiscated		

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<b>CHAPTER G - COURT RELATED PROCEEDINGS</b>		<b><u>Revised</u></b>	<b><u>Reviewed</u></b>
<b>SECTION</b>	<b>.0100 - Outstanding Charges/Detainers</b>	<b>10/20/14</b>	<b>07/01/17</b>
	.0101 - General		
	.0102 - Definitions		
	.0103 - Processing Requirements		
	.0104 - Reclassification of Inmates with Pending Charges/Detainers		
	.0105 - Release Procedures		
	.0106 - Exceptional Case Considerations		
<b>SECTION</b>	<b>.0200 - Court Related Procedures</b>	<b>01/16/18</b>	<b>01/16/18</b>
	.0201 - General		
	.0202 - Access to the Courts		
	.0203 - Prisons Responsibility		
	.0204 - Offender - Contractor Access		
	.0205 - Access to Private Counsel		
	.0206 - Telephone Access to Offender Clients		
	.0207 - Pro Se Representation		
	.0208 - Legal Materials		
	.0209 - Offender Assistance		
<b>SECTION</b>	<b>.0300 - Administrative Remedy Procedure</b>	<b>08/01/13</b>	<b>08/01/13</b>
	.0301 - Purpose		
	.0302 - Accessibility		
	.0303 - Reprisals		
	.0304 - Submission of Grievances		
	.0305 - Screening Officer		
	.0306 - Rejection of Grievances		
	.0307 - Time Limits		
	.0308 - Emergency Grievances		
	.0309 - Confidential Grievances		
	.0310 - Grievance Review Procedure		
	.0311 - Transfers During Grievance Process		
	.0312 - Record Maintenance and Confidentiality		
	.0313 - Grievance Resolution Board		
<b>SECTION</b>	<b>.0400 - Court Ordered Probationer Visits to Prisons Facilities</b>	<b>11/20/17</b>	<b>11/20/17</b>
	.0401 - Purpose		
	.0402 - Philosophy		
	.0403 - Participant Criteria		
	.0404 - Program Content		
	.0405 - Staff Responsibility		
	.0406 - Inmate Selection and Participation		
	.0407 - List of Facilities Designated to Conduct Court Ordered Probationer Visits		

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**CHAPTER H - RELIGIOUS SERVICES**

**Revised**

**Reviewed**

<b>SECTION</b>	<b>.0100 - Religious Services</b>	<b>02/01/18</b>	<b>02/01/18</b>
	.0101 - Scope		
	.0102 - Community-Funded and Volunteer Chaplains		
	.0103 - Procedures		
	.0104 - Inmate Religious Affiliations		
	.0105 - Inmate Request for Religious Assistance		
	.0106 - Authorized Religious Practices		
	.0107 - Religious Corporate Services		
	.0108 - Committees		

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