

HEALTH SERVICES POLICY & PROCEDURE MANUAL

North Carolina Department Of Correction
Division Of Prisons

SECTION: Administrative – Reporting

POLICY # AD VIII-2

PAGE 1 of 1

SUBJECT: Notification of Serious Illness, Injury or Death
Of Hospitalized Inmates

EFFECTIVE DATE: March 2004

SUPERCEDES DATE: March 2002

PURPOSE

To provide guidelines for notifying inmate's emergency contact when hospitalized.

POLICY

When a hospitalized inmate's condition is classified as seriously ill or critically ill and in cases of death, the Facility Head/designee will notify those individuals designated by the inmate as emergency contacts.

PROCEDURE

- A. Initial notification may be made by phone. This will be followed by registered letter that contains the patient's name, and location of the hospital where the inmate is undergoing treatment, condition (seriously ill or critically ill), and the name of the attending physician. A copy of the notification will become a part of the inmate's health record.

- B. In the event of an inmate's death, the local medical examiner or coroner will be notified immediately and will assume jurisdiction for the body. Autopsies will be performed at the discretion of the local medical examiner in consultation with the office of the Chief Medical Examiner in Chapel Hill, N.C. (See also HCPM Procedure AD V-2 "Procedures in Case of Inmate Death.")



3/25/04

Paula Smith MD, Director of Health Services

Date

SOR: Risk Manager