

North Carolina Department of Public Safety
Prisons
Policy Summary Sheet



Transporting Inmates

Chapter : F

Section: .1100

Current Review Date:

September 6, 2018

Reviewed By:

Prisons Security Accountability Section

Next Review Due:

September 6, 2019

Current Revision Date:

September 6, 2018

Supersedes Revision Dated:

March 26, 2018

Current Revision Summary (if applicable):

.1102 Security

Page 1 Section (a) added which shifted all designations down 1. This new (a) reads, "Each facility will maintain a written procedure establishing specific guidelines for the transport of all offenders to include those transported to outside medical facilities, court trips, funerals/private viewings, and by persons other than department or facility staff. These facility procedures shall also prohibit notification of an offender of the date, time, route and destination of the trip and the release of the information to persons not having a need to know.

Page 2 (e) added language regarding searches, "The transporting officer shall be present while a complete search of each offender is conducted. Strip searches shall be thorough, and shall be conducted consistent with policy." Page 2 (h) language added regarding transporting officer maintaining continuous communication capability for facility, local or state law enforcement throughout duration of the trip. Page 2 (i) language added regarding facilities with offender transfer bus routes maintaining documentation of alternating use of assigned primary and secondary travel routes.

Page 3 added additional sections (k) through (n) which read:

- (k) Cell Phones. Prison staff shall not carry personal cell phones while transporting offenders outside the confines of any prison facility unless authorized by the OIC.

- (l) Emergency Stops. Each facility shall maintain a written procedure establishing specific guidelines to follow when stopping for emergency reasons, to permit staff or offenders to use the restroom, and to manage disruptive offenders.
- (m) Identification. Transporting officers must have a current photo, offender fact sheet and a brief description of the offender in their possession during the transport. Each offender at close and medium custody facilities will be positively identified by a picture ID prior to exiting/entering the facility.
- (n) Property. Offender's property will be kept separate from the offenders during transport.
- (o) Offenders transported by automobiles and vans must be secured in the vehicle utilizing the safety restraint system (i.e., seatbelts).
- (p) Medical Staff. Medical staff shall be notified of all planned transports to determine if there are medical impediments or if medications must accompany the offender.

.1104 Special Security Issues

Page 4 added (a) (4) which reads, "Except when medical conditions prohibit, medium and close custody offenders are required to remain in restraints during medical examinations and treatment. The facility OIC shall be the approving authority for any deviations from this requirement."

Karen R. Pardue

Interim Prisons Policy Coordinator Date 09/06/18