



**STATE OF NORTH CAROLINA**  
**OFFICE OF STATE BUDGET AND MANAGEMENT**  
**Employment First State for Individuals with Disabilities**

ROY COOPER  
GOVERNOR

CHARLES PERUSSE  
STATE BUDGET DIRECTOR

December 30, 2020

**MEMORANDUM**

TO: All CRF Recipients

FROM: NCPRO

RE: Deadline for Expending Coronavirus Relief Funds

**The deadline for expending Coronavirus Relief Funds (CRF) has been extended to December 31, 2021.**

On December 27, President Trump signed H.R. 133, the Consolidated Appropriations Act, 2021 into law. One of the provisions of this Act extended the deadline for expenditure of CRF to December 31, 2021. At this time, all guidance issued by the U.S. Treasury on the allowable uses of these funds remains the same. Expenditures must still:

- Be necessary to respond to the coronavirus emergency
- Must not be accounted for in a recently enacted budget (these funds may not be used to supplant funds budgeted by a state or local government entity)
- Must be for costs incurred from March 1, 2020 to **December 31, 2021**.

**What does this change for CRF recipients?**

- **If you have already expended your funds and submitted Attachment F (close-out documentation), you do not need to take further action.**
- This should resolve questions related to delayed delivery of goods and services: you no longer need to provide vendor documentation to NCPRO to make payment for goods or services that are provided or delivered prior to December 31, 2021. You do not need to return unspent funds to the State at this time. You may continue to use funds as directed by U.S. Treasury guidance and the North Carolina General Assembly (NCGA).

**Does the change alter the NCPRO reporting schedule?**

Regular monthly reporting of Attachments C-1 and C-2 must continue until you exhaust your CRF funds. The deadline for your **January report to NCPRO is still January 8**. This allows us to meet the U.S. Treasury reporting deadline of January 11, which has not been changed. We apologize for the inconvenience. After January, monthly reports will be due on the 20<sup>th</sup> day of the following month unless future guidance provides otherwise.

Final reporting of Attachment F is due 45 days after your final CRF expenditure is paid.

**We will update our FAQs shortly to reflect the new deadline and to add reporting dates through the extended timeframe. Please feel free to contact us in the meantime with any questions at [NCPRO@osbm.nc.gov](mailto:NCPRO@osbm.nc.gov).**