HEARING CD/DVD REQUEST FORM

**TO**: Calendaring Clerk

Office of Administrative Hearings

6714 Mail Service Center

Raleigh NC 27699-6700

Phone: 919-431-3063

Fax: 919-431-3100

**Case Caption**:

**Case Number**:

**Hearing Date/Location**:

**Presiding Judge**:

 The undersigned requests a copy of the **CD/DVDs** of the above-captioned contested case hearing.

 This the day of , .

Signature

Please print or type Name

Please print or type Address

( )

Telephone Number

Copies of contested case hearing recordings are available at a cost of $0.12 per disk. Recordings will be provided on CD Rom or DVD Rom depending on the file size. All charges are subject to the 6.75% North Carolina Sales Tax, payable by cash, money order or checks drawn on attorney trust accounts.

 **Copies of the Office of Administrative Hearings (OAH) CDs, DVDs or non-OAH certified transcripts, therefrom,** **are not part of the Official Record.**