



**STATE OF NORTH CAROLINA  
OFFICE OF STATE BUDGET AND MANAGEMENT**

BEVERLY EAVES PERDUE  
GOVERNOR

CHARLES E. PERUSSE  
STATE BUDGET DIRECTOR

August 30, 2010

**MEMORANDUM**

TO: Department Heads and Chief Financial Officers

FROM: Charles E. Perusse *Charles E. Perusse*

SUBJECT: Personal Service Contract Utilization for FY 2009-10

G. S. §143-64.70 requires that state agencies and institutions report on their utilization of personal service contracts to the Office of State Budget and Management (OSBM) and to the Office of State Personnel who subsequently report to the Joint Legislative Commission on Governmental Operations.

**For FY 2009-10, G.S. §143-64.70 requires listing the annual expenditure(s) per personal service contracts greater than twenty-five thousand dollars (\$25,000).**

In order to meet the requirement, please complete the attached spreadsheet and submit to Donald Crooke at [Donald.Crooke@osbm.nc.gov](mailto:Donald.Crooke@osbm.nc.gov) by close of business Friday, December 17, 2010. Instructions for completion are included in the spreadsheet. Should you need additional information, please contact Donald Crooke in OSBM by email or telephone at (919)807-4729.

Thank you.

Attachment

cc: Linda Coleman, OSP  
Designated Agency Contacts for Personal Service Contract Study