



**STATE OF NORTH CAROLINA**  
**OFFICE OF STATE BUDGET AND MANAGEMENT**

BEVERLY EAVES PERDUE  
GOVERNOR

CHARLES E. PERUSSE  
STATE BUDGET DIRECTOR

November 1, 2010

**MEMORANDUM**

TO: Department Heads  
All State Departments, Institutions, and Agencies

FROM: Charles E. Perusse *Charles E. Perusse*

SUBJECT: Rules Modification and Improvement Program

As part of Governor Perdue's initiative to *Set Government Straight*, she recently signed Executive Order No. 70, the *Rules Modification and Improvement Program*. Executive Order No. 70 outlines three major sections intended to improve North Carolina's rule-making. They include:

1. Regulatory Principles – Directs agencies to follow the principles described in Section 2 when drafting, adopting, modifying, and reviewing any rules and regulations.
2. Review of Existing Rules – Establishes a program to evaluate, reform, expand, or, where necessary, repeal existing rules and associated requirements.
3. Review of New Rules - Requires the Office of State Budget and Management (OSBM) to ensure agencies adhere to the regulatory principles described in Section 2 when promulgating new rules.

Implementation of Executive Order No. 70 will require coordination between your agency and OSBM. Several specific items are highlighted below.

- Section 3(1)(b) directs agencies to identify existing rules and associated requirements that are unnecessary, unduly burdensome, or inconsistent with the goals of the Executive Order. **This information must be submitted to OSBM by November 22, 2010.** An MS Excel template is attached to assist you in reporting a list of rules that fit these criteria.
- After OSBM has assembled and evaluated the reform suggestions from the public comment process and internal agency reviews, the suggestions with potential merit will be sent to you for additional review. **As specified in Executive Order No. 70, a report on whether the reform suggestions have merit and justify further action should be submitted to OSBM by January 31, 2011.** OSBM will provide further guidance on the report format.
- During the public comment process noted in Section 3 (1), OSBM expects to receive a wide range of suggestions, including some not related to rules or regulations. Please note that OSBM will direct these suggestions to each agency for consideration.

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- Attached you will find a list of Rule-Making Coordinators for each agency. Please review this list to confirm that the correct coordinator is listed for your agency. If not, please contact Anca Grozav at [anca.grozav@osbm.nc.gov](mailto:anca.grozav@osbm.nc.gov) to submit the new contact.

Executive Order No. 70 applies to all Cabinet agencies and all boards and commission with rule-making powers located within the Cabinet agencies. The Council of State agencies, the Board of Governors of the University of North Carolina, the State Board of Community Colleges, the State Board of Education, and all other boards with rule-making authority are encouraged to participate.

If you have any questions concerning the Executive Order, template or about the rule-making process in general, please contact Anca Grozav at [anca.grozav@osbm.nc.gov](mailto:anca.grozav@osbm.nc.gov).

Thank you.

cc: Rule-Making Coordinators

# Department Rule Making Coordinators

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