



**STATE OF NORTH CAROLINA
OFFICE OF STATE BUDGET AND MANAGEMENT**


BEVERLY EAVES PERDUE
GOVERNOR

ANDY WILLIS
STATE BUDGET DIRECTOR

June 13, 2011

MEMORANDUM

TO: Department Heads and Chief Fiscal Officers
All State Departments, Institutions and Agencies

FROM: Andy Willis, State Budget Director 

SUBJECT: Transfer of Funds Withheld in Fiscal Year 2010-11

In order to accomplish the legislative objectives set forth in the 2010 Appropriations Act (S.L. 2010-31) and Senate Bill 109 (S.L. 2011-15) and to be consistent with guidance from the Office of State Budget and Management (OSBM) throughout the year to manage year-end expenditures and cash requirements, general fund appropriations have been withheld from agency allotments. As we approach June 30th and the close out of Fiscal Year 2010-11, it is now time to move these funds from agency budgets to a statewide reserve.

Agencies are hereby directed to submit Type 12 budget revisions to transfer appropriations to budget code 19035-GF Management Flexibility Reserve. An example of a completed budget revision where the holdback amounts were budgeted in a reserve account has been attached for your assistance. By executing the movement of funds in this manner, an allotment revision is not needed.

Budget revisions should be received by OSBM no later than Friday, June 17. If you have any questions about the specific amount of your agency's required transfer or any other information in this memorandum, please contact your OSBM budget analyst at (919) 807-4700.

Thank you for your continued attention to this matter and your assistance throughout this fiscal year.

AW

Attachment

EXAMPLE

RK05 BUDGET REVISION SYSTEM PAGE ___
 OFFICE OF LT. GOVERNOR-GENERAL PART PAYABLE DATE MM DD YY
 CODE 13100 606 NO. 12 XXX FISCAL YEAR 10 11 EFFECTIVE DATE MM DD YY
 SUBJECT Transfer of GF Appropriation Allotment SUBMITTED MM DD YY
 STATUS _____ SEPARATE ATTACHMNT SENT _____ CODES ⁰ _ _ _ APPROVD MM DD YY

REQUIREMENTS: _____ ** FIRST YEAR **** *** SECOND YEAR **

COMPANY	ACCOUNT	CENTER	INCREASE	DECREASE	INCREASE	DECREASE
0401	53 7200	1110				31,436
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

ESTIMATED RECEIPTS:

_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Transfer to 19035 31,436

POSITIONS:FUND	OBJECT	CLASS	TITLE	POSITION NUMBER	SALARY	GRD	SCHEM	FTE
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____

NEXT:FUNCTION BUDGET CODE 13100 606 NO. USER PAGE YEAR
 E0000 FILL IN 606 NUMBER OF INQUIRY

Remarks: (Justification): Transfer to budget code 19035 – GF Management Flexibility Reserve of General Fund
 Appropriation Allotment withheld to accomplish legislative objectives in the 2010 Appropriation Act (S.L. 2010-31)
 and Senate Bill 109 (S.L. 2011-15).