



**STATE OF NORTH CAROLINA
OFFICE OF STATE BUDGET AND MANAGEMENT**


PAT MCCRORY
GOVERNOR

LEE HARRISS ROBERTS
STATE BUDGET DIRECTOR

July 13, 2015

MEMORANDUM

TO: Department Heads and Chief Fiscal Officers
All Departments, Institutions and Agencies

FROM: Lee Harriss Roberts 
State Budget Director

SUBJECT: Travel Subsistence Rate Revision Effective July 1, 2015

Pursuant to G.S. §138-6(5), the Director of the Budget is required to revise subsistence payments for state employees' in-state and out-of-state travel. The revision is based on the percentage increase in the Consumer Price Index for All Urban Customers for the most recent 24-month period. **Effective July 1, 2015**, the subsistence reimbursement will be increased by 2.2%. The new subsistence rate will be effective for both years of the 2015-17 biennium.

The following list details the various rates of subsistence per day for travel related expenses. A revision to the *State Budget Manual* will be issued to reflect this change.

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast	\$ 8.30	\$ 8.30
Lunch	\$ 10.90	\$ 10.90
Dinner	\$ 18.70	\$ 21.30
Lodging (actual, up to)	<u>\$ 67.30</u>	<u>\$ 79.50</u>
 Total	 \$ 105.20	 \$ 120.00

If you have any specific questions regarding the new rates, please contact your budget analyst at (919) 807-4700.

