



State Human Resources

PAT McCrory
Governor

PAULA WOODHOUSE
Interim Director, State Human Resources

MEMORANDUM

To: Agency Secretaries and HR Directors

From: Paula Woodhouse, Interim Director, Office of State Human Resources *Paula Woodhouse*

Drew Heath, Budget Director, Office of State Budget and Management *Drew Heath*

Date: September 19, 2016

Re: Curtailing of Non-Essential Travel

As you know, North Carolina is one of several states in the southeast facing temporary fuel shortages due to a broken pipeline in Alabama, which carries fuel from the Gulf Coast to the Northeast. In response, Gov. Pat McCrory is asking North Carolina state government agencies to temporarily curtail all non-essential travel until further notice. Agency leadership will determine what is considered "essential travel" for their respective agencies.

Please know that pipeline repairs are underway and fuel supply operations will return to normal very soon. We will keep you updated as the situation develops.

Thank you for your cooperation.



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