

**AGENDA**  
**STATE HUMAN RESOURCES COMMISSION MEETING**  
**LEARNING AND DEVELOPMENT CENTER, COMMISSION CONFERENCE ROOM**  
**101 WEST PEACE STREET - RALEIGH, NORTH CAROLINA**  
**December 6, 2018 - BUSINESS SESSION – 9:00AM**

**I. CALL TO ORDER AND ETHICS STATEMENT**

**II. APPROVAL/ADJUSTMENTS TO AGENDA FOR DECEMBER 6, 2018**

**III. CONSENT AGENDA**

**1. Minutes for October 4, 2018**

**2. 2019 Proposed Calendar of SHRC Commission Meetings**

**February 7, 2019**

**April 4, 2019**

**June 6, 2019**

**August 1, 2019**

**October 3, 2019**

**December 5, 2019**

**3. Notice of Technical Changes to the University Adverse  
Weather Policy**

**Nancy Astrike**

(Commission Action: Motion to Recommend Approval of Consent Agenda Items)

**IV. BUSINESS SESSION**

**A. Public Comments**

**B. State Human Resources Director's Report**

**Barbara Gibson**

**C. Diversity and Workforce Services: Local Government  
LME/MCO Area Directors/CEO – Results of Consultant's  
Salary Study**

**Nancy Astrike**

(Commission Action: Motion to Recommend Approval of  
Salary Range)

**NOTE: This agenda is not final; therefore, the order of the cases is subject to change. If you have a special need that justifies a particular scheduling request, please notify the State Human Resources Commission Administrator as soon as possible; however, it may not be possible to accommodate all special requests.**

**D. Legal, Commission and Policy**

**Lars Nance**

Motion to Adopt Rules Pending Before the Rules Review  
Commission

25 NCAC 01D .0913 – Salary Rate and 25 NCAC 01H .0631–  
Posting and Announcement of Vacancies (Continuous Posting)  
(Commission Action: Motion to Recommend Approval of Adoption  
of Rules by the Rules Review Commission)

**E. Diversity and Workforce Services: Local Government  
Annual Local Salary Plans Approval**

**Dominick D’Erasmio**

(Commission Action: Motion to Recommend Approval of Annual  
Local Salary Plans)

**F. Diversity and Workforce Services: Local Government  
Vaya Health – Petition for Substantial Equivalency**

**Dominick D’Erasmio**

(Commission Action: Motion to Recommend Approval of  
Petition for Substantial Equivalency)

**G. Classification and Compensation  
2 New and 6 Revised Classification Specs for New Class &  
Compensation System**

**Joe Marro**

2 new specs:

- OSHA Consultant Health
- OSHA Consultant Safety

6 revised specs:

- Juvenile Court Counselor
- Youth Counselor
- Financial Investigator - SBI
- Emergency Management Officer
- Emergency Management Officer Supervisor
- Emergency Management Assistant Director

(Commission Action: Motion to Recommend Approval of  
2 New and 6 Revised Classification Specifications)

**H. Total Rewards – Annual Compensation and Benefit Report**

**Joe Marro**

Preview of 2018 Annual Report  
(For Discussion Only)

**V. ADJOURN**

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