MEMORANDUM

TO: Agency Heads, Chancellors, Human Resources Directors, and Other Interested Parties

FROM: Denise H. Mazza, Administrator
       State Human Resources Commission

DATE: February 21, 2019

RE: Approved Personnel Actions for the February 7, 2019 State Human Resources Commission Meeting

Please see below for the following personnel actions that were approved by the Governor’s Office and the State Human Resources Commission at the February 7, 2019 State Human Resources Commission meeting.

1. Minutes for the December 6, 2018 SHRC Meeting
   (Commission Action: Recommend Approval of Minutes)

2. Diversity and Workforce Services: Local Government LME/MCO Area Directors – Results of Consultant’s Salary Study
   (Commission Action: Tabled the Vote on Approval of the Results of the Consultant’s Salary Study until the April meeting with the recommendation that staff consult with Cardinal’s consultant Sullivan Cotter.)

3. Classification and Compensation
   1 New and 6 Revised Classification Specs for New Class and Compensation System
   1 New Class Spec:
     • State Demographer
   6 Revised Class Specs:
     • Assistant State Audit Manager
     • Assistant State Audit Supervisor
     • Assistant State Auditor III
     • Assistant State Auditor II
     • Assistant State Auditor I
• Procurement Specialist III
  (Commission Action: Recommend Approval of Classification Specifications)

4. Classification and Compensation
   Range Revisions for Elevator Inspections and Boiler Inspections Job Series
   based on a high priority market study conducted by OSHR on behalf of the Department of Labor
   (Commission Action: Recommend Approval of Range Revisions for Elevator Inspectors and Boiler Inspectors Classes)

The items will be available to view on the State Human Resources Commission’s HR Directors’ SharePoint site at: