

**AGENDA**  
**STATE HUMAN RESOURCES COMMISSION MEETING**  
**LEARNING AND DEVELOPMENT CENTER, COMMISSION CONFERENCE ROOM**  
**101 WEST PEACE STREET - RALEIGH, NORTH CAROLINA**  
**August 2, 2018 - BUSINESS SESSION – 9:00AM**

**\*\* Oath of Office Administered by Supreme Court Justice Michael Morgan**

**I. CALL TO ORDER AND ETHICS STATEMENT**

**II. APPROVAL /ADJUSTMENTS TO AGENDA FOR AUGUST 2, 2018**

**III. CONSENT AGENDA**

Minutes for the June 7, 2018 SHRC Meeting  
(Commission Action: Motion to Recommend Approval of Minutes)

**IV. BUSINESS SESSION**

**A. Public Comments**

**B. State Human Resources Director’s Report** Barbara Gibson  
• New Commissioners/Reappointments

**C. Talent Management - Continuous Posting** Kristin Siemek  
Recruitment and Posting of Vacancies Policy  
(Commission Action: Motion to Recommend Approval of  
Recruitment and Posting of Vacancies Policy)

**D. Talent Management - Continuous Posting** Kristin Siemek  
Process of Approval of LPNs  
(Commission Action: Motion to Recommend Approval of  
Continuous Posting of Process of Approval for LPNs)

**E. Classification and Compensation** Andrea Clinkscales  
1 New and 5 Revised Classification Specs for New  
Compensation System  
(Commission Action: Motion to Recommend Approval of  
1 New and 5 Revised Classification Specs for New  
Compensation System)

**NOTE: This agenda is not final; therefore, the order of the agenda items is subject to change. If you have a special need that justifies a particular scheduling request, please notify the State Human Resources Commission Administrator as soon as possible; however, it may not be possible to accommodate all special requests.**

- F. Total Rewards Andrea Clinkscales
  - 1. New Appointment Policy  
(Commission Action: Motion to Recommend Approval of New Appointment Policy)
  - 2. Horizontal Transfer Policy  
(Commission Action: Motion to Recommend Approval of Horizontal Transfer Policy)
  
- G. Legal, Commission and Policy Jessica Middlebrooks
  - Rulemaking - Proposed Salary Rate Rule  
(Commission Action: Motion to Recommend Approval of Proposed Amended Salary Rate Rule)
  
- H. Local Government – Substantially Equivalent Request For Davie County Dominick D’Erasmus
  - (Commission Action: Motion to Recommend Approval of Substantially Equivalent Request for Davie County)
  
- I. Local Government – LME/MCO Nancy Astrike
  - Salary Range for area directors  
(Commission Action: Motion to Recommend Approval of Salary Range for area directors)
  
- J. Diversity & Workforce Services Nance Astrike
  - Employee Assistance Program (EAP) Policy  
(Commission Action: Motion to Recommend Approval of Employment Assistance Program Policy)
  
- K. Diversity & Workforce Services Nancy Astrike
  - Drug and Alcohol-Free Workplace Policy  
(Commission Action: Motion to Recommend Approval of Drug and Alcohol-Free Workplace Policy)

V. ADJOURN

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