

ACADEMIC ASSISTANCE SUMMARY OF REVISIONS

9-13-74	<p>Changed to allow requests to be submitted through supervisory channels and approved by the Agency Head; not requiring approval by the Office of State Personnel.</p> <p>Old policy required eligibility to be on the basis of family income and number of dependents; changed to provide that employee is eligible for tuition refund regardless of income and dependents.</p> <p>Changed reimbursement from \$50 per academic term to \$80.</p> <p>Old policy required tuition refund to be approved by OSP; changed to allow agency personnel officer to approve.</p>
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12-1-78	<p>Revised – each agency may establish their policy.</p> <p>Maximum assistance allowed per employee of not more than 1 course per term and maximum reimbursement of \$80 per course with a maximum of \$320 per year. No reimbursement for books and supplies</p>
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7-1-85	<p>Revised to provide assistance with courses directly related to present job or field of work and changes in reimbursement.</p>
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8-1-95	<p>Changed the terminology to “permanent, probationary, trainee appointment” rather than “permanent, probationary, trainee employment.” In addition, “time-limited” appointment has been spelled out in the appropriate policies, whereas, in the past, this type of appointment was considered to be a type of “permanent” appointment.</p>
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12-1-95	<p>Revised to include new IRS regulations.</p>
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1-1-03	<p>Name changed to Academic Assistance and Revised to:</p> <ul style="list-style-type: none">(1) Change name from Educational Assistance Program to reflect its focus upon programs offered by accredited academic sources.(2) Include specific guidance on reimbursable expenses, extended leave situations, and policy implementation strategies.(3) Address taxability of reimbursements and selective service registration for academic assistance recipients. <p>(Exception Case No. 02-07)</p>

10-06-16

- (1) Removed detailed information about academic leave to the Educational Leave Policy
 - (2) Changed probationary employees' eligibility to participate in the program from "not less than three months" to "not less than six months" to agree with the NCVIP probationary period.
 - (3) Removed trainee and intermittent employees from the Eligibility Section.
 - (4) Updated Tax Status section from the Economic Growth and Tax Relief Reconciliation Act of 2001 to the American Taxpayer Relief Act of 2013.
 - (5) Rescinded the authority of each agency being able to establish their own policy.
 - (6) Outlined circumstances under which the AAP application can be accepted and approved after a class begins.
 - (7) Added two additional data gathering categories for the AAP year-end report:
 - (1) number of educational leave hours granted with pay and without pay, and
 - (2) number of extended educational leave hours granted with pay and without pay.
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