MEMORANDUM

TO: Agency Heads, Chancellors, Human Resources Directors, and Other Interested Parties

FROM: Bailey Bruce, Administrator
State Human Resources Commission

DATE: April 13, 2016

RE: Approved Personnel Actions for the April 2016 State Human Resources Commission Meeting

Please see below for the following personnel actions that were approved by the Governor’s Office and the State Human Resources Commission at the April 7, 2016 State Human Resources Commission meeting.

The Commission approved the following actions:

1. Approval of Minutes for the March 3, 2016 SHRC Meeting (Commission Action: Approve Minutes)


3. Final Determination of Classification:
   25 NCAC 01H – Recruitment and Selection
   25 NCAC 01I – Service to Local Government
   25 NCAC 01J – Employee Relations (Commission Action: Approve Final Determination of Classification for Subchapters H, I, J)

4. Initial Determination of Classification:
   01E – Employee Benefits
   01K – Personnel Training
   01L – Equal Opportunity
01M – Interchange of Governmental Employees.
01N – Workplace Environment and Health
(Commission Action: Approve Initial Determination of Classification for Subchapters E, K, L, M, N)

5. Service Awards Policy
(Commission Action: Approve Service Awards Policy)

6. Highway Patrol Pay Plan for Compensation Project
(Commission Action: Approve Highway Patrol Pay Plan for Compensation Project)

7. Class Specifications for Compensation Project
(Commission Action: Approve Classification Specifications for Compensation Project)

These items will be available to view at the Office of State Human Resources website at http://www.oshr.nc.gov once the site has been updated.

Cc: C. Neal Alexander, Jr., Director of the Office of State Human Resources
Paula Woodhouse, Deputy Director of the Office of State Human Resources