

Special Leave Awards

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Policy

An employee may be granted up to twenty-four hours of leave as part of an award for a suggestion that is adopted under the NC Thinks Program.

Covered Employees

All employees are eligible to participate in the NC Thinks Program and, therefore, eligible to receive a Special Leave Award.

Administration of the Leave

Leave under this program shall:

- be in addition to regular leave earnings,
- not affect maximum accumulation provisions for regular vacation leave,
- be taken within twelve months following the award or it shall be canceled,
- be accounted for in a separate record, and
- be administered in accordance with other regular vacation provisions.

Special Leave Awards (continued)

Separation

If the employee separates from State service prior to end of the twelve-month period, payment shall be made for any unused portion of this leave (in addition to any unused regular vacation leave).

Special Leave Awards Policy Summary of Revisions:

1-2-2018	Policy updated to remove any reference to the Governors Awards for Excellence Program. The time away from work relative to a Governor's Award is to attend the Ceremony and events related to the Award.
1-1-03	Revised to change the name of the SEIBP and the Awards Program.
7-1-2000	1) Changed "Suggestion System" to "Incentive Bonus Program" 2) Added Advisory Note about awarding special leave to <i>teams</i> .
2-2-83	Page number change only.
10-1-82	Revised to include time off for departmental awards given in connection with the Governor's Awards for Excellence.
5-1-78	New policy allowing up to 24 hours leave as a part of an award for a suggestion that is adopted.
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10-1-82	Revised to include time off for departmental awards given in connection with the Governor's Award for Excellence.
2-1-83	
7-1-2000	