WORK SCHEDULE - SUMMARY OF REVISIONS

1-1-50  Provided for establishment of a 5-day 40 hour work week schedule for certain categories of State employees on a 6 month trial basis to begin as of January 1, 1950.

6-15-50  5-day 40-hour workweek approved on a permanent basis.

1-29-62  Work schedule in Raleigh Area - June, July, August - 8:00 a.m. to 5:00 p.m.; Sept. through May - 8:30 a.m. - 5:30 p.m.

6-11-73  Flextime established on a temporary and experimental basis.

9-14-73  Flextime adopted on a permanent basis.

3-1-75  Daylight Savings Time - employees working only 39 hours rather than 40 hours during the week of the time change can charge their time to petty leave, annual leave or make up the time.

6-1-81  Approved a twelve-month pilot study. Beginning May 1, 1981, at N.C. Memorial Hospital for Registered Nurse positions in intensive care units only.

6-1-82  Approved policy after a year’s trial for nurses at Memorial Hospital (and other State run hospitals having similar situations) in intensive care units only.

8-1-85  Policy changed to make more flexible the beginning and ending hours of work and length of lunch hour.

10-1-92  Included the definition used by the Fair Labor Standards Act to clarify what constitutes a meal period.

A provision is also included to recognize those part-time employees and some shift employees do not work the normal daily schedule, therefore, the agency may determine appropriate schedules for them.

Other changes simply update the language in the policy

4-1-08  Typographical error corrected.