

## CLINICAL CHAPLAIN II

DESCRIPTION OF WORK

Work in this class involves performing administrative and advanced pastoral care services for mentally and physically ill, confined, and emotionally disturbed individuals.

Employees plan, organize, and develop the pastoral care program for a major state institution or comprehensive community program or serve as the chief assistant to a Chaplain III in a recognized training program for clinical chaplains. Work is performed independently and requires the exercise of initiative and discretion in using the resources of religion in meeting spiritual, emotional and social needs of institutionalized persons. Work is evaluated through periodic conferences and written reports by a higher level chaplain or institution director and is reviewed to determine the achievement of objectives and adherence to established policies and procedures.

EXAMPLES OF DUTIES PERFORMED

Plans, organizes and develops the clinical chaplaincy program for the institution or comprehensive community program.

Performs routine administrative duties in managing the chaplain's office.

Provides pastoral care and counseling for individuals within the institution regarding their personal and spiritual problems.

Cultivates and maintains a relationship with the treatment staff and other employees in order to provide pastoral resources to all personnel within the institution.

Participates in conferences and consults with other staff members concerning the treatment and rehabilitation of individuals within the institution.

Directs training programs designed to increase the clinical counseling knowledge and skills of parish clergyman or other participating ministers.

Schedules and assists in conducting formal and informal worship services within the institution.

May assist a higher level chaplain in conducting a recognized clinical chaplaincy training program by giving instructions, lecturing and supervising interns enrolled in the training program.

Performs related duties as required.

RECRUITMENT STANDARDSKnowledges, Skills, and Abilities

Thorough knowledge of theology.

Considerable knowledge of the principles and methods of clinical pastoral care and the role of the chaplain in an institutional setting.

Ability to plan, organize and develop a comprehensive pastoral care program.

Ability to deal harmoniously with residents and their relatives.

Ability to express oneself clearly in oral and written form.

Minimum Education and Experience

Graduation from a recognized school of theology and ordination as a clergyman in good standing with his denomination; and satisfactory completion of two years of clinical pastoral education in a recognized training program; or two years of full-time pastoral education in a recognized training program; or two years of full-time institutional experience as a clinical chaplain, or four years of experience as a parish clergyman; or an equivalent combination of education and experience.

Special Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA. Examples of work are primarily essential functions of the majority of positions in this class, but may not be applicable to all positions.

PREPARED BY  
NORTH CAROLINA STATE PERSONNEL DEPARTMENT

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