

## CORRECTION PSYCHOLOGICAL SERVICES COORDINATOR

### DESCRIPTION OF WORK:

This class recognizes diagnostic and treatment services at the Staff Psychologist II level, and program coordination of psychological services throughout a geographical area in the Department of Correction. Employees are responsible for providing full range psychological evaluation and intervention to improve behaviors of inmates. Program coordination responsibilities include coordinating services in the mental health satellite clinics in the area; planning and supervising the system of service delivery through direct administration and/or consultation with area management program and custody staff in a number of varied custody level field units and institutions in an area, and analyst staff in diagnostic and reception centers. Work includes setting up and negotiating contracts, and operating the satellite mental health clinics. Work is supervised administratively by the area administrator, and technically by a higher level psychologist. Professional activities involving overall personality assessment and change are supervised by a Licensed Psychologist in accordance with the policies of the North Carolina Psychology Board.

### EXAMPLES OF DUTIES PERFORMED:

Employees receive referrals on inmates experiencing a variety of emotional and behavioral problems; determine appropriate assessment techniques which may include observation in various settings, interviewing the inmate and other Department staff, and using standardized and specialized psychological and developmental tests; plan and recommend plan of treatment and intervention. Determines most effective treatment modality; provides psychotherapy of unstructured, supportive, and interpretive nature; and designs behavior modification programs, under supervision as required by the licensing law.

Plans system of treatment delivery throughout an institution and field units in an area; consults with diagnostic/reception center staff, chairs staffing, and aids in developing individual inmate plans and makes recommendations for custody classifications; consults with all personnel on appropriate techniques in dealing with inmates.

Plans and conducts in-service training in health care services, behavior modification, and concepts in behavior dynamics, stress, and understanding of practical use of testing and treatment.

Organizes area Mental Health satellite clinics; negotiates contracts with physicians, supervises operations, and coordinates all treatment services.

Performs related duties as required.

### RECRUITMENT STANDARDS:

#### Knowledges, Skills, and Abilities

Considerable knowledge of behavior dynamics and the psychological principles applying to intelligence, aptitude and personality assessment; of the selection, administration, and interpretation of a wide variety of psychological tests including personality projectives; of the principles and theories of interpretive therapy and behavior modification.

Skill in interpreting diagnostic findings and preparing comprehensive reports; in determining and conducting appropriate therapy (counseling, psychotherapy or behavioral); in relating expressively and dynamically with other people.

Ability to organize work, and supervise and evaluate the work of other employees.

Minimum Training and Experience - Master's degree in psychology and two years of experience providing a full range of psychological testing and treatment, preferably in a correctional program.

NC 04526  
OSP Rev. 10/04

Necessary Special Qualifications - One must fulfill all requirements for licensure in North Carolina as a licensed Psychological Associate under provisions specified by the Psychology Practice Act (G.S. 90-270).

Special Note: This is generalized representation of positions in this class and is not intended to identify essential functions per ADA. Examples of work are primarily essential functions of the majority of positions in this class, but may not be applicable to all positions.