

## DENTAL SUPERVISOR

### DESCRIPTION OF WORK

This is professional work involving the supervision and coordination of all dental services in a state institution. Employees may supervise other dentists, dental hygienists, and dental assistants; and may also coordinate the training of dental students, dental hygienists, and dental assistants, which are assigned for training purposes from various educational institutions. Work includes the development and coordination of the dental health program of the institution and a significant amount of clinical work. Work is performed with professional independence under the administrative supervision of the institution administrator.

### EXAMPLES OF DUTIES PERFORMED

- Coordinate and manage a dental program.
- Direct and organize all dental functions of a facility or institution.
- Provide general dental care, including pediatric dentistry, oral surgery, periodontics, prosthodontics, restorative dentistry, diagnosis and treatment planning to patients.
- Develop and supervise the training of dentists, dental hygienists, and dental assistants.
- Plan and direct all day-to-day operations, and short and long range goals for dental activities.
- Determine budgetary needs and manage the operational budget for the dental clinic.
- Implement infection prevention, quality assurance, and hazard communication procedures.
- Perform related duties as required.

### RECRUITMENT STANDARDS

#### Knowledges, Skills, and Abilities

- Thorough knowledge of dental practices and developments in the field.
- Knowledge of the dental needs of the population served.
- Ability to supervise assigned personnel.
- Ability to provide training, including lectures, for dental students and dental hygiene students.
- Ability to establish and maintain effective working relationships with patients, departmental personnel, and other professional groups, both in and outside of the institution.

#### Minimum Education and Experience Requirements

Licensed to practice dentistry in the state of North Carolina and two years experience in the general practice of dentistry; or an equivalent combination of education and experience.

#### Special Note

This is a generalized representation of positions in this class and is not intended to identify essential functions per the Americans with Disabilities Act. Examples of work are primarily essential functions of the majority of positions in this class, but may not be applicable to all positions.