

PUBLIC HEATH PHYSICIAN IV

NATURE OF WORK

This is professional medical work involving major administration, consultation, and coordination responsibilities in a county, district, or state public health program.

Employees, serving as local health directors, plan, organize, and direct a widely varied program of public health services in one of the largest county or district health departments; or plan and direct all public health programs in a major division of the State Board of Health, coordinate public health programs related to personal and community health, and consult with private physicians, local health departments, state and federal agencies, and public and private groups relative to functions and policies of their division. Work is performed under the administrative supervision of the State Health Director or a local board and is evaluated through conferences and written reports to determine the effectiveness of major health programs.

ILLUSTRATIVE EXAMPLES OF WORK

Cooperates with local, state, and federal agencies, as well as professional and lay groups, in the development and extension of public health programs within an administrative unit.

Recruits qualified public health personnel to staff programs and prepares and administers the annual budget of the unit.

Develops rules and regulations for approval relating to the prevention and control of communicable diseases as well as laws pertaining to the collection and recording of public health statistical data; analyzes data available in order to interpret and evaluate public health problems and determine the effectiveness of control programs.

Assists local health departments with organization and in determining program activities to meet public health needs.

Approves allocation of state and federal funds pertaining to the establishment and operation of clinics throughout the state; approves funds spent for the treatment and hospitalization of individual cases.

Organizes and directs clinics and vaccinations against communicable diseases, such as venereal disease, tuberculosis, etc.

Conducts physical examinations of clinic patients and participates in the enforcement of quarantine and vaccination regulations.

Makes epidemiological investigations and delivers talks on public health before interested groups.

Cooperates with other public and private organizations in the promotion of public health and confers with other members of his staff on professional and administrative matters.

Performs related work as required.

KNOWLEDGES, SKILLS, AND ABILITIES

Thorough knowledge of the theory, principles, and practices of general and preventive medicine as related to public health administration.

Thorough knowledge of recent developments in the field of public health and ability to apply improved techniques and procedures in the specialties to which assigned.

Thorough knowledge of public health laws, regulations, and policies, and ability to interpret them to others.

Ability to establish and maintain effective working relationships with professional and lay groups.

Agility to prepare and present educational materials to professional and lay groups.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS

Licensed to practice medicine in the State of North Carolina and one year of experience in the practice of medicine.

SPECIAL NOTE

This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA. Examples of work are primarily essential functions of the majority of positions in this class, but may not be applicable to all positions.