

## PHYSICIAN DIRECTOR I

### NATURE OF WORK

This is professional medical work of an administrative nature in an institution, clinic, or other medical program of the state.

Employees serve as directors of a geographic or specialty unit (pediatrics, forensic, medical-surgical, alcoholic, psychiatry, etc.) or director and coordinator of psychiatric residency training, all within a large state institution for the mentally ill or retarded; serves as clinical director in a local mental health center; or serve as chief assistants to the medical director of a state tuberculosis sanatorium with responsibility for coordinating and supervising all medical services. Work may include serving as chairman or vice chairman of various advisory committees of the hospital medical staff. Work is guided by established policies and medical standards and is reviewed by a medical or physician director through periodic conferences, written reports, and staff meetings.

### ILLUSTRATIVE EXAMPLES OF WORK

Develops flexible organizational pattern that will insure communication between all people involved in patient care; handles coordination and operation of programs pertaining to patient care, staff training and supervision, research projects, consultation and education, and development of departmental goals; determines that patients receive the highest degree of care and that diagnostic and treatment plans are formulated and carried out.

Organizes, implements, administers, and evaluates an educational program for psychiatric residents within a state institution for the mentally ill or retarded.

Plans and directs the services of a local mental health center, specialty unit or geographical unit in a state institution for the mentally ill; supervises the work and training of professional staff, participates in mental health research and survey work; holds patient consultations, analyzes histories, makes diagnoses, and orders therapeutic procedures.

Coordinates and supervises various medical programs in a state tuberculosis sanatorium; participates in and provides guidance during admission procedures; consults with and advises other physicians during process of determining extent of disease impairment; participates in case presentations and discussions during medical conferences and staff meetings.

Performs related work as required.

### KNOWLEDGES, SKILLS, AND ABILITIES

Thorough knowledge of the theory, principles, and practices of general, preventive medicine and of the techniques involved.

Thorough knowledge of recent developments in the field of medicine.

Thorough knowledge of the practice of the medical specialty or subspecialty to which assigned.

Considerable knowledge of statutory provisions applicable to medical practice, and of appropriate state, institutional, and staff regulations.

Ability to compile clear and concise notes for patients charts and to make oral presentations of cases in medical conferences.

Ability to supervise and coordinate the work of professional and sub professional personnel.

Skill in treating and diagnosing of a variety of diseases and injuries and in the practice of an applicable specialty of medicine.

### MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS

Licensed to practice medicine in the State of North Carolina and one year of experience in the practice of medicine.

### SPECIAL NOTE

This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA. Examples of work are primarily essential functions of the majority of positions in this class, but may not be applicable to all positions.