

DEPUTY SECTION CHIEF - EPIDEMIOLOGY

CLASS CONCEPT

Work in this class involves providing oversight and management to three branches in the Epidemiology Section: State Laboratory of Public Health, Office of the Chief Medical Examiner, and the Office of Public Health Preparedness and Response including Bioterrorism. The services provided by these programs require a wide variety of technical expertise and training for each of the specialties. Employees in this class oversee the development of programs and initiatives with local health departments and other partner agencies to address Public Health Laboratory, Medicolegal (medical issues and legal issues that need to be addressed simultaneously, such as murders or suspicious deaths brought under the court/judicial system) and bioterrorism or preparedness issues. This position serves as the key liaison between these branches, the other branches in the Epidemiology Section, the Division of Public Health and the Department of Health and Human Services administrative bodies. This position also serves as acting Section Chief in their absence.

RECRUITMENT STANDARDS

Knowledges, Skills, and Abilities

Thorough knowledge of all aspects of public health principles, policies, law and health needs in North Carolina, epidemiologic principles, and health risk assessment encompassing biological and chemical agents, and quality assurance and statistical analysis.

Thorough knowledge of local, state, and federal laws, rules, and regulations relative to all aspects of public health. Working knowledge of public health laboratory sciences, medical examiner's office, public health preparedness and response as they relate to the functions of a public health epidemiology program.

Demonstrated leadership skills with administrative and management experience in a field of science relevant to the application of scientific methods to conduct applied research and detect, identify, and investigate biological and chemical threats to public health.

Ability to analyze scientific data to reach a conclusion.

Ability to develop and implement organizational plans.

Ability to establish and maintain effective working relationships with local, State, and federal officials; departmental staff, the general public, and members of the scientific, medical and academic communities.

Considerable knowledge of budgeting and cost-allocation.

Ability to communicate plans, budgets, and other technical information verbally and in writing.

Minimum Training and Experience Requirements

Doctoral degree in public health, epidemiology, microbiology, clinical chemistry, or related biological science from an appropriately accredited institution and five years of responsible and progressive experience including a minimum of three years in a responsible administrative capacity; or licensed to practice medicine in the State of North Carolina with certification in anatomical and/or clinical pathology with five years of experience in public health operation and management or supervision including three years of experience as a licensed physician.

Necessary Special Requirements

Must have a doctoral degree in medicine, osteopathy, or one of the sciences and either be board certified or have specific training or experience. For a two year period, persons with a doctoral degree in one of the sciences and four years of laboratory training or experience, two years of which involved directing or supervising high complexity testing can qualify as directors. By the end of the two year period, these persons must have become board certified in an area of clinical laboratory science to continue as director.

Special Note

This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA. Examples of work are primarily essential functions of the majority of positions, but may not be applicable to all positions.