

## OCCUPATIONAL THERAPIST II

### DESCRIPTION OF WORK

Work in this class involves the independent administration and coordination of an occupational therapy program in a specialty area which may include the supervision of supportive staff, in a State institution or local agency.

Employees plan and coordinate an occupational therapy program, which may be specialized, by utilizing various standardized tests, formal evaluation methods to assess the perceptual-motor, cognitive and behavioral functioning of patients referred (the area of dysfunction assessed depends on type of institution or patient population need), and design and carry out a treatment plan accordingly. Techniques such as controlled sensory input, splinting, group interaction, expressive and/or graded tasks may be used according to the disabilities treated. Employees may serve as consultants to other staff and provide on-the-job education for professional and non-professional staff, review programs, and assist in setting criteria for program reviews. Work is performed with a high degree of independence. Work is reviewed and evaluated by the occupational therapy supervisor, physicians, administrative supervisor, or medical directors through personal observation of work, analysis of reports, periodic conferences, and as evidenced by patient progress.

### EXAMPLES OF DUTIES PERFORMED

Develops new and specialized programs within specific service units, both for individual and groups of patients.

Evaluates existing programs with physicians and other disciplines and makes appropriate modifications.

Designs, administers, and conducts a variety of standardized tests, and formal evaluation methods to assess the developmental, perceptual-motor, cognitive, and psychological social functioning of patients. Schedules patient treatments for assistants and technicians, and may recommend specific treatment plans.

Provides occupational therapy consulting services to professional and non-professional staff and to community-based programs or outpatient clinics.

Maintains contact with employees; coordinates relations between support personnel and other employees.

Plans in-service education for therapists, technicians, assistants, and occupational therapy interns and may train non-professionals in community based programs.

Recommends program needs for personnel, budget, and equipment as needed.

Performs related duties as required.

### RECRUITMENT STANDARDS

#### Knowledges, Skills, and Abilities

Considerable knowledge of occupational therapy principles, techniques, methods, modalities, and their proper application in area of specialty.

Considerable knowledge of the psychiatric aspects of various mental handicaps and disabilities, if applicable:

Skill in the design of an activity and interactional treatment programs rehabilitativ4 specific in a variety of individual cases.

Ability to work effectively with all patients, patients' families, medical, nursing, and other staff members and to deal tactfully with the public.

Ability to prepare and evaluate reports, medical histories, and departmental records.

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Ability to plan, conduct, and coordinate on-the-job training and in-service education programs for support personnel and volunteers.

Ability to instruct and supervise subordinate staff members, student interns, volunteers and other medical personnel in occupational therapy methods and techniques.

Ability to evaluate patient response and progress in the more difficult cases and to present evaluative reports in case staffings and multi-disciplined team meetings.

#### Minimum Education and Experience

Licensed to practice as an Occupational Therapist in the State of North Carolina and two years of experience as an occupational therapist; or an equivalent combination of education and experience.