

## HIGHWAY PATROL DEPUTY COMMANDER

### CLASS CONCEPT

This is supervisory and administrative work as Deputy Commander in the North Carolina State Highway Patrol. Employee assists the Highway Patrol Colonel by directing the work of the division and coordinating the work assignments of all sections within the Highway Patrol division. Work involves coordinating Patrol activities and operations with other State and federal agencies. Work is performed independently under the direction of the Highway Patrol Colonel. In the absence of the Highway Patrol Colonel, this position assumes command of the Patrol and functions with the same authority as the Highway Patrol Colonel.

Employee directs managerial and support staff in the delivery of services. Work involves providing leadership in setting division goals and objectives for the State Highway Patrol. Assists the Highway Patrol Colonel in the preparation of proposed legislation and serves as legislative liaison if necessary. Provides direction to staff involved in special projects as directed by the Highway Patrol Colonel.

### RECRUITMENT STANDARDS:

#### Knowledge, Skills, and Abilities

Thorough knowledge of the provisions of the North Carolina Motor Vehicle Act.

Thorough knowledge of established policies, procedures, rules, and regulations pertaining to the Department of Motor Vehicles and Highway Patrol.

Considerable knowledge of North Carolina and other states motor vehicle registration and title laws.

Thorough knowledge of the organizational structure and the operational policies and procedures of the Highway Patrol.

Ability to present information effectively in oral and written form.

Ability to establish and maintain effective working relationships with the general public, governmental officials and Patrol personnel.

Ability to plan, organize and supervise a work area, to solve problems.

Extensive knowledge and skills in supervision and management.

#### Minimum Education and Experience Requirements

Graduation from high school, supplemented by formal training in modern police methods, procedures, administration, and scientific methods of crime detection and prevention, and ten years experience in highway patrol or public safety work including three years of supervisory experience; or an equivalent combination of education and experience.

All degrees must be received from appropriately accredited institutions.

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Special Note

This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA. Examples of work are primarily essential functions of the majority of positions in this class but may not be applicable to all positions.

Special Necessary Qualification

State employees engaged in "law enforcement work", as defined by State Statute, are subject to and must meet the applicable education, employment, and training standards as defined and established by the N. C. Criminal Justice Training Standards Act and administered through the N. C. Criminal Justice Training and Standards Council.