

HIGHWAY PATROL COLONEL

NATURE OF WORK

This is administrative work in directing the state highway patrol. Employee is responsible for the effective organization and administration of all highway patrol activities throughout the state. Work requires close familiarity with all phases of the highway safety program and involves responsibility for the enforcement of state motor vehicle laws, the protection of persons and property, and the maintenance of public order. All highway patrol personnel are subject to orders and directives of this employee either directly or through subordinate supervisory personnel. Work is performed with considerable independence within the framework of policies established by the Commissioner of Motor Vehicles and controlling legislation. Supervision is received from the Commissioner of Motor Vehicles with whom the employee confers on unusual problems and who reviews work through observation of results and evaluation of reports submitted.

ILLUSTRATIVE EXAMPLES OF WORK

Regulates the assignments of officers, non-commissioned officers, and patrolmen of the highway patrol throughout the state.

Observes and evaluates the work of highway patrol personnel and recommends training, discipline, or other measures as needed,

Through consultation with the Commissioner of Motor Vehicles, establishes and controls organization and policies of the highway patrol

Advises the Commissioner of Motor Vehicles with respect to laws and regulations affecting traffic safety,

Maintains continuous consultation with other units of the Department of Motor Vehicles with respect to such matters, as training needs, records, equipment and the like.

Interprets laws, rules, regulations, and policies to subordinates and to the general public,

Represents the department in important public and official contacts, such as appearing at meetings, appearing before legislative committees and groups, dealing with law enforcement officials from other states and within the State of North Carolina.

Performs related work as required.

KNOWLEDGES, SKILLS, AND ABILITIES

Thorough knowledge of the provisions of the North Carolina Motor Vehicle Act.

Thorough knowledge of established policies, procedures, rules, and regulations pertaining to the Department of Motor Vehicles and the Highway Patrol.

Considerable knowledge of North Carolina and other state motor vehicle registration and title laws.

Ability to interpret and explain laws, rules, and departmental regulations.

Ability to enforce provisions of laws with tact, firmness and impartiality.

Ability to present information effectively in oral and written form.

Ability to establish and maintain effective working relationships with administrative personnel, subordinate employees, and the general public.

ACCEPTABLE TRAINING AND EXPERIENCE

Graduation from high school supplemented by training in modern police methods, procedures, administration, and scientific methods of crime detection and prevention and extensive experience of a responsible nature in police work, including considerable experience in an administrative capacity; or an equivalent combination of training and experience.

PREPARED BY
NORTH CAROLINA STATE PERSONNEL DEPARTMENT

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