

LABOR CREW LEADER

DESCRIPTION OF WORK:

This is supervisory work in directing a crew of laborers engaged in performing a variety of unskilled or semi-skilled manual tasks.

Employees plan and supervise the activities of subordinate personnel. Such activities require employees to be knowledgeable of work techniques and to use judgment and initiative in carrying out the work to completion. Routine work assignments are independently performed but special or unusual work assignments are outlined by a supervisor who inspects work during progress and upon completion for adherence to instructions.

EXAMPLES OF DUTIES PERFORMED

Directs laborers in loading, unloading, moving or storing materials and equipment.

Supervises the erection, repair, and removal of portable benches and bleachers.

Supervises mowing and cutting grass, grading lawns, and planting and trimming trees and shrubbery.

Supervises laborers engaged in constructing walls, sidewalks, parking lots, storm sewers, and catch basins.

Makes reports and keeps records of work accomplished and materials used.

Performs related work as required.

RECRUITMENT STANDARDS

Knowledges, Skills, and Abilities

Working knowledge of the methods and practices used in loading, unloading, and storing materials or heavy objects.

Working knowledge of the methods and practices used in building and maintenance construction and grounds upkeep.

Working knowledge of the equipment used to move or lift heavy objects.

Ability to plan and direct a group of employees performing routine manual tasks.

Ability to understand and carry out oral or written work assignments.

Ability to maintain routine clerical records.

Minimum Training and Experience

Education and/or experience in manual work that is directly related to the job and consistent with accepted practices of the trade equivalent to two years of experience.