

## DIRECTOR - FERRY DIVISION

DESCRIPTION OF WORK

Work in this class involves the administration and supervision of the Division of Ferries within the Office of Highways - Department of Transportation and Highway Safety.

Employee is responsible for planning and directing all activities relating to the operation and maintenance of the system of free and toll ferries along the North Carolina coast. Work involves coordination, through subordinate supervisory personnel, of the development and maintenance of docking facilities and channels, the maintenance and overhaul of all vessels, and the enforcement of all Federal, state, and Department of Transportation laws, rules, and regulations pertaining to the operation and maintenance of ferries and associated facilities. Work includes the development and administration of long and short-range plans and associated budgets for personnel, vessels, facilities, and maintenance. Work also includes responsibility for development of adequate schedules, maintenance and training programs, and serving in an advisory capacity within the Department of Transportation for all matters pertaining to the Ferries Division.

Public relations are an important factor of this position, involving the general public, travel associations, local governmental officials, U. S. Coast Guard, U. S. Park Service, and other Federal and State officials.

Work is guided by administrative guidelines of the office of Highways and is reviewed and evaluated by the regional engineer in terms of public acceptance, level of service efficiency, and economy of operation.

RECRUITMENT STANDARDSKnowledges, Skills, and Abilities

Considerable knowledge of the North Carolina coastline, major roads, and the highway system.

Considerable knowledge of the technical requirements for managing the operation and maintenance of a fleet of toll and free ferries and requirements for maintaining channels, harbors, docks, and other land-based support facilities.

Considerable knowledge of U. S. Coast Guard rules and regulations pertaining to the licensing and operation of state-owned ferries.

Considerable knowledge of maintenance and repair requirements of ferry vessels used by the Department of Transportation.

General knowledge of the Department of Transportation rules and regulations governing ferry operations.

General knowledge of dredge operations and dredging techniques.

Ability to establish and maintain effective working relationships with the general public, civic, tourist and travel associations, Federal, State, and local officials and with other Department of Transportation personnel.

Minimum Education and Experience

Graduation from a four-year college or university and six years of progressively responsible experience in the operation and maintenance of marine vessels, including two years of supervisory or managerial experience preferably with some U. S. Coast Guard experience; or an equivalent combination of education and experience.

PREPARED BY  
OFFICE OF STATE PERSONNEL

Effective: October 1974