

## PLANT MAINTENANCE SUPERVISOR III

### DESCRIPTION OF WORK

This is supervisory work involving maintenance of the physical plant facilities at a State institution. Employees serve as the director of the physical plant at small institutions requiring some professional engineering management or as supervisors in charge of a wide variety of maintenance functions at a large State institution, usually including such operations as electrical, plumbing, carpentry, steam plant operation, air conditioning, and preventive maintenance. Duties include the supervision of lower-level trade supervisors and the providing of engineering assistance as required. Work is reviewed through conferences, inspections, and prepared reports.

### EXAMPLES OF DUTIES PERFORMED

Plans, assigns, and reviews the work of several subordinate maintenance supervisors in the installation, maintenance, renovation, and operation of physical plant facilities.  
Assists lower-level supervisors in complex or unusual maintenance projects.  
Prepares specifications and reviews plans for proposed renovation projects.  
Reviews architectural or engineering drawings for accuracy and completeness.  
Inspects work in progress by outside contractors to determine adherence to plans and specifications.  
Confers with supervisor in preparing maintenance budget.  
Keeps records and prepares reports of plant operation.  
Performs related duties as required.

### RECRUITMENT STANDARDS

#### Knowledges, Skills, and Abilities

Considerable knowledge of the methods, processes, tools, equipment, and materials used in physical plant maintenance.  
Ability to prepare and interpret building and mechanical layout plans and specifications.  
Ability to estimate cost and amount of needed repair and replacement parts for operating equipment and building structures.  
Ability to plan and direct the work of subordinate skilled, semi-skilled, and unskilled employees.  
Ability to evaluate the effectiveness of equipment operations and to make necessary repairs or changes in operating methods to improve plant operations.

#### Minimum Education and Experience

Graduation from high school and six years of technical and supervisory experience in the installation, maintenance, and repair of physical plant facilities; or graduation from a four-year college or university with a degree in civil, mechanical, or electrical engineering and two years of experience in building construction or plant maintenance; or an equivalent combination of education and experience.