

AGRICULTURAL FEED ADMINISTRATOR

This is administrative, technical, and supervisory work in the enforcement of the State laws and regulations regarding the composition, quality, labeling, registration, and sale of commercial animal feed and canned pet food.

Employee administers all provisions of the North Carolina Commercial Feed Laws which ensure animal protection from harmful drugs and prevent carcinogenic or medicative residues from contaminating human consumable products. Employee plans, develops, and administers a statewide regulatory commercial animal feed and canned pet food program and a non-regulatory farm feed testing service program providing nutritional analyses on samples of farm grown and farm mixed feed to assist in more efficient production; establishes program objectives, goals and priorities; develops requests for funding, personnel, equipment and supplies. Responsibilities include drafting proposed changes in the laws, rules and regulations; providing information concerning the program to various organizations, industry and commodity groups and the general public; and providing technical expertise to field personnel. Employee administers the registration program, manages penalty assessments, and coordinates program activities with the Federal Government and State agencies. Employee supervises the Feed Inspection Supervisor, establishes work procedures used by the inspectors for sending in feed samples from the field, reviews laboratory results on medicated feed samples, and determines appropriate action to take for irregularities. Employee has considerable public contact with feed organizations, manufacturers, dealers, and users of commercial feed to explain and enforce regulations. Employee participates in regional and national organizations. Work is performed under the general supervision of the Food and Drug Protection Division Deputy Director. Work may include other duties as assigned.

RECRUITMENT STANDARDS

Knowledges, Skills, and Abilities - Thorough knowledge of animal science, nutrition, and physiology. Thorough knowledge of state and federal laws, rules, and regulations pertaining to the manufacture, registration, labeling, and sale of commercial feeds, feed manufacturing procedures, and approved methods of sampling materials. Considerable knowledge of theoretical principles of analytical chemistry. Considerable knowledge of drug properties and utilization effects of various medicated feeds upon animals. Ability to effectively administer the laws and regulations which control feed manufacture and marketing standards in North Carolina. Ability to plan, direct, and supervise staff personnel. Ability to establish and maintain effective working relationships with industry officials, dealers, inspectors, and the general public.

Minimum Training and Experience - Master's degree in animal science or a closely related curriculum and three years of related work experience; or an equivalent combination of training and experience.

Special Note - This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA. Examples of work are primarily essential functions of the majority of positions in this class, but may not be applicable to all positions.