

## **GROUNDS SUPERINTENDENT II**

### CLASS CONCEPT

This is professional work in planning, initiating, and maintaining a comprehensive grounds program at a large state institution.

Employees contribute to the development of master grounds plan and through subordinate supervision carry out the details of such plans. They work closely with agency planners, consulting architects, and other institutional personnel in developing and implementing recurring grounds projects applicable to major renovations and new constructions. They also have the responsibility for departmental budget preparation and administration and serve as professional grounds consultants to agency administrators. Work is identified and guided by various technical and administrative directives and performed under the general supervision of a Facility Maintenance Director.

### EXAMPLES OF DUTIES PERFORMED

Prepare plans, drawings, and pictorial sketches outlining proposed landscaping of formal gardens, lawns, and buildings; prepares plans and specifications for parking lots, walks, and roads; presents such proposals to administrative personnel for their review and approval.

Conducts field surveys and determines elevation for laying out building sites, parking areas, and flower gardens.

Supervises subordinate grounds upkeep personnel in excavating areas, removing trees, wrecking old buildings, and extending underground utility lines.

Supervises the repair of surfaced roads and the removal of trash, leaves, and snow.

Prepares requisitions for supplies, materials, and equipment; interviews and employs new grounds personnel.

Coordinates grounds upkeep work with building maintenance personnel so that equipment, labor, and materials can be more efficiently utilized.

Performs related work as required.

### RECRUITMENT STANDARDS

#### Knowledges, Skills, and Abilities

Considerable knowledge of the horticultural principles and practices applicable to upkeep of grounds, flowers, and shrubs.

Considerable knowledge of ornamental shrubs, plants, and flowers and their uses in landscaping buildings and garden areas.

Ability to plan and direct the work of a grounds maintenance unit.

Ability to establish and maintain effective working relationships with faculty and staff members and other maintenance personnel.

#### Minimum Training and Experience Requirements

Bachelor's degree in horticulture science, landscape design, or closely related field from an appropriately accredited institution and four years of progressive experience involving a wide variety of landscape and horticultural experience as might be gained in the development and maintenance of large parks or institutional grounds, or in managing or supervising commercial landscape enterprises; or an equivalent combination of education and experience.