MEMORANDUM

TO:     Agency Heads, Chancellors, Personnel Officers
        and Other Interested Parties

FROM: Delores A. Joyner, Administrator
      State Personnel Commission

DATE: October 31, 2008

RE:    Approved Personnel Actions for the August 21, 2008 State Personnel
       Commission Meeting

Below is a list of personnel items that were approved by the State Personnel Commission and
the Governor’s Office for the August 21, 2008 Commission meeting.

(1)  Minutes of the June 19, 2008 State Personnel Commission Meeting

(2)  Final State Classification and Pay Actions

(3)  Career Banding Salary Administration Policy

(4)  Begin Rulemaking for Rules in Title 25 of the North Carolina Administrative
     Code

     25 NCAC 1D.2701 Severance Salary Continuation
     25 NCAC 1D.0116 Sign-on Bonus

(5)  Sign-on Bonus Policy
Approved Personnel Actions for the August 21, 2008 State Personnel Commission Meeting

Page Two

(6) 2007 Equal Employment Opportunity (EEO) Status Report

(7) Continuous Requirement Request – Alamance County Department of Social Services

   Income Maintenance Caseworker II
   Social Worker Investigative, Assessment and Treatment

(8) Employee Grievance Procedures

   Appalachian State University
   North Carolina Arboretum
   North Carolina School of Science and Mathematics
   North Carolina State University
   University of North Carolina – General Administration
   University of North Carolina at Chapel Hill
   University of North Carolina at Greensboro
   Winston Salem State University
   North Carolina Department of Environmental and Natural Resources
   North Carolina Department of Health and Human Services
   North Carolina Department of Insurance
   North Carolina Department of Transportation
   Information Technology Services
   North Carolina Office of State Personnel
   North Carolina Department of State Treasurer
   North Carolina Employment Security Commission
   North Carolina Office of State Budget and Management

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