MEMORANDUM

TO: Agency Heads, Chancellors, Personnel Officers and Other Interested Parties

FROM: Delores A. Joyner, Administrator
State Personnel Commission

DATE: January 18, 2008

RE: Approved Personnel Actions for the December 13, 2007 State Personnel Commission Meeting

Below is a list of personnel items that were approved by the State Personnel Commission and the Governor’s Office for the December 13, 2007 Teleconference Commission meeting.

(1) Minutes of the October 11, 2007 State Personnel Commission Meeting

(2) Final State Classification and Pay Actions

(3) Career Banding Classifications
   - Information and Education
     - Library and Archival Services
     - Public Information and Public Relations
     - Student Services
   - Medical and Health
     - Dental
     - Nursing
   - Natural Resources and Scientific
     - Environment, Health and Safety

(4) Local Government Salary Plans

(5) Continuous Recruitment Request Department of Correction

An Equal Opportunity Employer
Dentist II

(6) **Proposed Rulemaking – Title 25 of the North Carolina Administrative Code**

25 NCAC 1C.0215 Employment Contracts (Adoption)
25 NCAC 1C.0414 Contractual Worker
25 NCAC 1H.1103 Allegation of Denial of Veterans’ Preference (Amendment)
25 NCAC 1H.1104 Application of the Veterans’ Preference (Amendment)

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(7) **Proposed Rulemaking on Implementing the Career Status Provision for Local Employees**

25 NCAC 11.2301 Just Cause for Disciplinary Action (Amendment)
25 NCAC 11.2002 Types of Appointments and Duration (Amendment)
25 NCAC 11.2006 Break in Service (Adoption)

(8) **Worksite Wellness Policy**

(9) **Hearing Officer’s Report on the following rules in Title 25 of the North Carolina Administrative Code**

25 NCAC 1N.0500 Worksite Wellness
25 NCAC 1L.0102 EEO Programs and Plans

(10) **Special Report – White Males as Diversity Partners Report**