MEMORANDUM

TO: Agency Heads, Chancellors, Human Resources Directors and Other Interested Parties

FROM: Delores A. Joyner, Administrator
State Personnel Commission

DATE: January 6, 2011

RE: Approved Personnel Actions for the December 9, 2010 State Personnel Commission Meeting

Below is a list of personnel actions that were approved by the Governor’s Office and the State Personnel Commission at the December 9, 2010 State Personnel Commission meeting.

(1) *Minutes of the October 21, 2010 State Personnel Commission Meeting

(2) *State Classification and Pay Actions

(3) Revised Merit-Based Recruitment and Selection Plans
Department of Administration
Department of Agriculture and Consumer Services
Department of the Secretary of State
Department of the State Treasurer
Fayetteville State University
University of North Carolina at Pembroke
(4) **Hearing Officer’s Report**

Voluntary Shared Leave
- 25 NCAC 1E.1302  Policy
- 25 NCAC 1E.1305  Donor Guidelines

Disciplinary Action and Dismissal
- 25 NCAC 1J.0603  Appeals
- 25 NCAC 1J.0613  Procedural Requirements

(5) **Equal Employment Opportunity Institute (EEOI) Status Report**
(January – June 2010)

(6) **Agency and University Employee Grievance Policies and Procedures**

- North Carolina Department of Crime Control and Public Safety
- North Carolina Department of Juvenile Justice and Delinquency Prevention
- North Carolina Office of the State Controller
- North Carolina State Health Plan
- University of North Carolina – General Administration
- University of North Carolina – Charlotte

*Please click on this item to review the approved action. Some of the other items may be reviewed at the Office of State Personnel’s website: [http://www.osp.state.nc.us/](http://www.osp.state.nc.us/)*