



NORTH CAROLINA OFFICE OF RECOVERY AND RESILIENCY

HOMEOWNER RECOVERY PROGRAM APPEAL PROCEDURES

Grounds

You have the right to appeal any decision of the Project Manager and/or the North Carolina Office of Recovery and Resiliency (NCORR) concerning the implementation of the North Carolina Homeowner Recovery Program.

Methods and Time Limits for Initiating an Appeal

A written appeal must be submitted to the Project Manager within **thirty (30)** days of the program determination using the attached “*Request for Appeal*” Form. The Project Manager has **fifteen (15)** calendar days from the receipt of the written appeal to provide a written response. If the appeal is deemed legitimate under federal regulations and NCORR Housing Manual Policies and Procedures, the Project Manager will work to resolve the situation. All appeals (except for Robeson County residents) should be submitted in writing to:

ReBuild NC Appeals Team
North Carolina Office of Recovery and Resiliency
(NCORR)
PO Box 110465
Durham, North Carolina 27709
ATTN: NCORR CDBG-DR APPEALS
Email: appeals@rebuild.nc.gov
*** Robeson County residents should appeal at:**
ReBuild NC Robeson Appeals
Process
405 Dunn Road
Lumberton, NC 28358



NORTH CAROLINA OFFICE OF RECOVERY AND RESILIENCY

Appeal to the North Carolina Office of Recovery and Resiliency (NCORR)

If you are not satisfied with the written response from the Project Manager, a second written appeal can be made to NCORR at:

CDBG-DR Housing Manager
North Carolina Office of Resiliency and Recovery
(NCORR)
PO Box 110465
Durham, North Carolina 27709
ATTN: NCORR CDBG-DR APPEALS

This second written appeal must be made within **thirty (30)** days after you receive the written response from the Project Manager. NCORR as **fifteen (15)** calendar days from the receipt of the written appeal to respond.

If, in the unlikely event, the appeal cannot be resolved through the NCORR appeals process, the Owner or Contractor may choose to file a third and final, appeal within **thirty-days (30)** of the second appeal determination. The final program appeal may be submitted to the Secretary of the Department of Public Safety at the following address:

Secretary of Public Safety
North Carolina Department of Public Safety
4201 Mail Service Center
Raleigh, NC 27699-4201
ATTN: NCORR CDBG-DR APPEALS

If you have any questions concerning the appeal process, please do not hesitate to contact your case manager whose name and contact information is provided in your Notice of Ineligibility Letter.



NORTH CAROLINA OFFICE OF RECOVERY AND RESILIENCY

REQUEST FOR APPEAL FORM

Applicant ID #	
Property Owner Name	
Damaged Property Street Address	
City, State, Zip Code	
Mailing Address (if Different)	
City, State, Zip Code	
Phone Number	
Email Address	

Appeal Request:

Please accept my request for appeal to the ReBuild NC Homeowner Recovery Program. I would like the Project Manager to review my case regarding the following:

- _____ Denial of my application based on eligibility requirements
- _____ Denial of my application based on my structure type
- _____ The amount of my award for reimbursement, rehabilitation, elevation, or reconstruction of my home
- _____ Requirement to rebuild my home
- _____ Other _____

Attached are the following documents (if applicable):

Homeowner/Participant Printed Name

Homeowner/Participant Signature

Date

Once completed, this form should be emailed to appeals@rebuild.nc.gov or submitted by USPS mail to:

Rebuild NC Appeals Team
ATTN: NCORR CDBG-DR Appeals
PO Box 110465
Durham, North Carolina 27709



NORTH CAROLINA OFFICE OF RECOVERY AND RESILIENCY

RECEIPT

Applicant ID #	
Property Owner Name	
Damaged Property Street Address	
City, State, Zip Code	
Mailing Address (If Different)	
City, State, Zip Code	
Phone Number	
Email Address	

I, _____ (Last, First Name), certify that I have received a copy of the ReBuild NC Homeowner Recovery Program Appeal Procedures related to the reimbursement, rehabilitation, elevation, or reconstruction of my home located at _____ (List Address).

Applicant Name (Printed Last, First)

Homeowner Signature

Date