



NORTH CAROLINA EMERGENCY MANAGEMENT HOMEOWNER RECOVERY PROGRAM

APPEAL PROCEDURES

Grounds

You have the right to appeal any decision of the Project Manager and/or the North Carolina Emergency Management (NCEM) concerning the implementation of the North Carolina Homeowner Recovery Program.

Methods and Time Limits for Initiating an Appeal

A written appeal must be submitted to the Project Manager within **thirty (30)** days of the program determination using the attached “*Request for Appeal*” Form. The Project Manager has **fifteen (15)** calendar days from the receipt of the written appeal to provide a written response. If the appeal is legitimate given the federal regulations and Housing Manual Policies and Procedures, the Project Manager will work to resolve the situation. All appeals (except for Robeson County residents) should be submitted in writing to:

Rebuild NC Appeals Team
North Carolina Division of Emergency Management
4236 Mail Service Center
Raleigh, NC 27699-4236
ATTN: NCEM CDBG-DR
Email: appeals@rebuild.nc.gov

*** Robeson County residents should appeal at:**

Rebuild NC Robeson Appeals Process
405 Dunn Road
Lumberton, NC 28358

Appeal to the North Carolina Emergency Management (NCEM)

If you are not satisfied with the written response from the Project Manager, a second written appeal can be made to NCEM at:

CDBG-DR Housing Manager
North Carolina Division of Emergency Management
4238 Mail Service Center
Raleigh, NC 27699-4236
ATTN: NCEM CDBG-DR

This second written appeal must be made within **thirty (30)** days after you receive the written response from the Project Manager. NCEM as **fifteen (15)** calendar days from the receipt of the written appeal to respond.

If, in the unlikely event, the appeal cannot be resolved at the state level, the Owner or Contractor may choose to file at the Greensboro HUD Office. If you have any questions concerning these procedures, do not hesitate to contact 2-1-1 for additional information.



**NORTH CAROLINA EMERGENCY MANAGEMENT
HOMEOWNER RECOVERY PROGRAM**

REQUEST FOR APPEAL FORM

Applicant ID #	
Property Owner Name	
Damaged Property Street Address	
City, State, Zip Code	
Mailing Address (if Different)	
City, State, Zip Code	
Phone Number	
Email Address	

Appeal Request:

Please accept my request for appeal to the North Carolina Homeowner Recovery Program. I would like the Project Manager to review my case regarding the following:

_____ Denial of my application based on eligibility requirements

_____ Denial of my application based on my structure type

_____ The amount of my award for reimbursement, rehabilitation, elevation, or reconstruction of my home

_____ Requirement to rebuild my home

_____ Other _____

Attached are the following documents (if applicable):

Homeowner/Participant Printed Name

Homeowner/Participant Signature

Date



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APPEAL PROCEDURES**

RECEIPT

Applicant ID #	
Property Owner Name	
Damaged Property Street Address	
City, State, Zip Code	
Mailing Address (If Different)	
City, State, Zip Code	
Phone Number	
Email Address	

I, _____ (Last, First Name), certify that I have received a copy of the NCEM Homeowner Recovery Program Appeal Procedures related to the reimbursement, rehabilitation, elevation, or reconstruction of my home located at _____ (List Address).

Applicant Name (Printed Last, First)

Homeowner Signature

Date