

FEDERAL EMERGENCY MANAGEMENT AGENCY VALIDATION WORKSHEET		DISASTER: FEMA — _____ — DR — _____	
1. APPLICANT'S NAME		2. PA ID NUMBER	3. PROJECT NUMBER
4. VALIDATOR'S NAME		5. AGENCY	6. TELEPHONE NUMBER
I. GENERAL—ALL PROJECTS			
VALIDATION ITEM		REMARKS	
<input type="checkbox"/> Review projects <input type="checkbox"/> Visit site <input type="checkbox"/> Statement of work <ul style="list-style-type: none"> <input type="checkbox"/> Accurate <input type="checkbox"/> Complete <input type="checkbox"/> Eligible <input type="checkbox"/> Pictures <input type="checkbox"/> Sketches/drawings			
II. COMPLETED WORK			
<input type="checkbox"/> Force Account Labor <ul style="list-style-type: none"> <input type="checkbox"/> Eligible employee <input type="checkbox"/> Hours <ul style="list-style-type: none"> <input type="checkbox"/> Regular <input type="checkbox"/> Overtime <input type="checkbox"/> Fringe benefits <ul style="list-style-type: none"> <input type="checkbox"/> Regular <input type="checkbox"/> Overtime <input type="checkbox"/> Calculations			
III. FORCE ACCOUNT EQUIPMENT			
<input type="checkbox"/> Labor hours exceeds or match equipment hours <input type="checkbox"/> FEMA rates used <input type="checkbox"/> PAC approved rates used <input type="checkbox"/> Mileage used for automobiles, buses, pickups, and ambulances <input type="checkbox"/> Calculations			
IV. LEASED/RENTAL EQUIPMENT			
<input type="checkbox"/> Invoice <input type="checkbox"/> Price reasonable <input type="checkbox"/> Operation/labor cost <input type="checkbox"/> Gasoline/oil/lubricants <input type="checkbox"/> Eligible repairs/parts <input type="checkbox"/> Calculations			
V. MATERIALS			
<input type="checkbox"/> Purchase orders/invoices <input type="checkbox"/> Inventory records/stock tickets <input type="checkbox"/> Calculations			

VI. CONTRACT

VALIDATION ITEM

REMARKS

- Price reasonable
- Competitive bids
- Exception
- Follow procurement procedures
- Calculations

VII. WORK TO BE COMPLETED

- Cost estimating method approved by PAC
- Calculations

VIII. SPECIAL CONSIDERATIONS

- Insurance
- Mitigation
- Environmental
- Historic

ADDITIONAL REMARKS